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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held in The Learning Centre, Roundhay Mansion, Mansion Lane on
Monday, 1st February, 2010 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
R Harker	-	Moortown;
M Harris	-	Moortown;
B Lancaster	-	Moortown;
V Kendall	-	Roundhay;
M Lobley	-	Roundhay;
P Wadsworth	-	Roundhay;

Agenda compiled by:
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Telephone: 247 3209

Andy Booth
247 4356

Area Manager: Rory Barke
Tel: 214 5865

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and**
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 7 December 2009</p>	1 - 8
8			<p>HEALTH & ENVIRONMENTAL ACTION SERVICES UPDATE REPORT</p> <p>To receive and consider the attached report of the Director of Environment & Neighbourhoods.</p> <p>Time – 15 mins (Council Function)</p>	9 - 32

Item No	Ward	Item Not Open		Page No
9			<p>NEIGHBOURHOOD WARDENS RESTRUCTURE</p> <p>To receive and consider the attached report of the Director of Environment & Neighbourhoods</p> <p>Time – 15 mins (Executive Function)</p>	33 - 36
10			<p>THE FUTURE OF PRIMROSE, CITY OF LEEDS AND PARKLANDS GIRLS' HIGH SCHOOLS, AND OF GIRLS ONLY SECONDARY EDUCATION IN LEEDS.</p> <p>To receive and consider the attached report of the Chief Executive of Education Leeds</p> <p>Time – 15 mins (Executive Function)</p>	37 - 80
11			<p>COMMUNITY CENTRES UPDATE REPORT</p> <p>To receive and consider the attached report relating to the pricing letting amendments.</p> <p>Time – 15 mins (Executive Function)</p>	81 - 90
12			<p>COMMUNITY CHARTER UPDATE</p> <p>To receive and consider the attached report of the North East Area Manager</p> <p>Time – 10 mins (Executive Function)</p>	91 - 116
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 15 March 2010 at 4.00 p.m.</p> <p>MAP OF TODAY'S VENUE</p> <p>Roundhay Mansion, Mansion Lane, Leeds, LS8</p>	

Agenda Item 7

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 7TH DECEMBER, 2009

PRESENT: Councillor Lobley in the Chair

Councillors J Dowson, R Harker, V Kendall,
B Lancaster, M Rafique, E Taylor and
P Wadsworth

54 Chair's Opening Remarks

The Chair welcomed all in attendance to the December meeting of the North East (Inner) Area Committee.

55 Late Items

The Chair admitted to the agenda as additional information a small grant proposal by the 1st Meanwood Guide Unit for a Girlguiding UK Centenary Event, which was to be considered under agenda item 13, 2009/10 Well-Being Fund (Minute No. 66 refers).

56 Declaration of Interests

Councillor Harker declared a personal interest in relation to agenda item 8, Consultation on Expansion of 17 Primary Schools in Leeds and Additional Provision for Children with Special Educational Needs at 2 Primary Schools, agenda item 10, Youth Services in Inner North East Leeds, agenda item 11, Developing Local Arrangements for Children's Services Performance Management, and agenda item 12, Safeguarding and Integrated Working, all in his capacity as Executive Member (Learning) (Minute Nos. 61, 63, 64 and 65 refer).

Councillor E Taylor declared an interest in relation to agenda item 8, Consultation on Expansion of 17 Primary Schools in Leeds and Additional Provision for Children with Special Educational Needs at 2 Primary Schools, in her capacity as a Governor at Millfield Primary School. On the basis that the interest was prejudicial, she withdrew from the meeting during the consideration of the item and did not vote (Minute No. 61 refers).

Councillor E Taylor declared a personal interest in relation to agenda item 9, Leeds Teaching Hospital Trust Consultation, in her capacity as an employee of NHS (Minute No. 62 refers).

Councillor Lobley declared a personal interest in relation to agenda item 13, 2009/10 Well-Being Fund, due to his participation in an interview for Radio Fever (Minute No. 66 refers).

Further declarations of interest were made at later points in the meeting (Minute Nos. 63 and 66 refer).

Draft minutes to be approved at the meeting
to be held on Monday, 1st February, 2010

57 Apologies for Absence

An apology for absence was submitted on behalf of Councillor Harris.

58 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chairman allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

59 Minutes - 19th October 2009

RESOLVED – That the minutes of the meeting held on 19th October 2009 be confirmed as a correct record.

60 Matters Arising from the Minutes

Minute No. 49 – ‘PFI Round 6 Update Report’

The Area Management Officer confirmed that a further update report was being submitted to the February Area Committee meeting.

Minute No. 50 – ‘Community Centres Update Report’

The Area Committee was advised that a further update report was being submitted to the February / March Area Committee meeting.

(Councillor Kendall joined the meeting at 4.04 pm during the consideration of this item.)

61 Consultation on expansion of 17 primary schools in Leeds and additional provision for children with special educational needs at 2 primary schools

The Chief Executive, Education Leeds, submitted a report which presented the Area Committee with the consultation document on proposals for the expansion of 17 primary schools in Leeds and additional provision for children with special educational needs at 2 primary schools.

The Chair welcomed to the meeting, Lesley Savage, Education Leeds, Senior Planning and Bids Manager, to present the report and respond to Members’ questions and comments.

In brief summary, the main areas of discussion were:

- The effect of birth rates and migration in and out of the city.
- Acknowledgement of the need to share data and intelligence with other authorities.
- Concerns about whether there was sufficient capacity to accommodate the proposed changes.

RESOLVED –

- (a) That the report and consultation document be noted;
- (b) That any further proposed changes be reported to local Ward Member meetings.

(Councillor Wadsworth joined the meeting at 4.06 pm and Councillor Rafique at 4.19 pm during the consideration of this item.)

62 Leeds Teaching Hospital Trust Consultation

Leeds Teaching Hospitals submitted a report seeking Members' views as part of the consultation being undertaken by Leeds Teaching Hospitals NHS Trust (LTHT) about its application to become an NHS Foundation Trust.

Appended to the report was a copy of 'Your hospitals your say – Foundation Trust consultation document'.

The Chair welcomed to the meeting, Ross Langford, LTHT, to present the report and respond to Members' questions and comments.

In brief summary, the main highlighted points were:

- Government policy that every Trust applied for Foundation Status by April 2010.
- Concerns about the composition of Appointed Governors not reflecting the diversity of the city. Members were advised that some of the appointments were required by law, e.g. representatives from Leeds Primary Care Trust, Leeds City Council and Leeds University. One Member suggested appointing a representative from Leeds Initiative.
- The Area Committee supported the proposed change of having 20 public governors from 10 constituencies.
- Establishing links with the local community, e.g. through regular newsletters etc.
- Discussions being held with LINKS to establish working protocols.
- Concern about the impact of the proposed changes on local service delivery.

RESOLVED –

- (a) That the report and information appended to the report be noted; and
- (b) That the Area Committee receives further information about the impact of the proposed changes on local service delivery.

(Councillor Dowson arrived at 4.40 pm during the consideration of this item.)

63 Youth Services in Inner North East Leeds

The Director of Children's Services submitted a report which provided an overview of youth services in Inner North East Leeds.

The following information was appended to the report for Members' information:

- Inner North East Youth Service Budget and Team Structure;
- Inner North East Youth Service Performance (April-October 2009);
- Inner North East Youth Service Youth Programmes (November 2009).

The Chair welcomed to the meeting, Vicky Fuggles, Senior Youth Officer, to present the report and respond to Members' questions and comments:

In brief summary, the key areas of discussion were:

- Confirmation that there was a separate budget for connexions and youth services (See Appendix A to the report).
- Acknowledgement of the need to utilise a wider range of community venues.
- National guidelines around changes to the commissioning framework.
- The need to support local community organisations with safeguarding measures.
- Concerns about who was responsible for managing and administering safeguarding checks.

RESOLVED –

- (a) That the report and information appended to the report be noted; and
- (b) That the proposed approach to deliver services for young people across the Inner North East area, as outlined in paragraphs 22-28, be approved.

(Councillor Lobley declared a personal interest in this item in his capacity as Chairman of Renew Leeds Ltd.)

64 Developing Local Arrangements for Children's Services Performance Management

The Director of Children's Services submitted a report which sought Members' views about ensuring that local performance information was relevant to local priorities.

An outline of the proposed framework for performance reporting was appended to the report for Members' information.

The Chair welcomed to the meeting Shaid Mahmood, Locality Enabler, to present the report and respond to Members' questions and comments.

Draft minutes to be approved at the meeting
to be held on Monday, 1st February, 2010

In brief summary, the main areas of discussion were:

- Recommendation that Children's Centres be added to the draft Settings and Institutions Performance (See Appendix 1 to the report).
- Acknowledgement of the need to ensure that some of the language used in the draft Performance Measures (See Appendix 2 to the report) was easier to understand.
- Recommendation that basic figures for numbers of children at risk be provided so that Members could fully assess the scale of the issues and the progress made in relation to this area of work.

RESOLVED – That the report and information appended to the report be noted.

65 Safeguarding and Integrated Working

The Director of Children's Services submitted a report which presented information about two key priorities of the Leeds Children and Young People Plan – safeguarding and integrated working.

The Powerpoint presentation slides on Safeguarding and Integrated Working in Inner and Outer North East Area Committees were appended to the report for Members' information.

Shaid Mahmood, Locality Enabler, presented the report and responded to Members' questions and comments.

In brief summary, the key areas of discussion were:

- Recognition of the work undertaken by network of clusters.
- Issues around the increase in social care referrals and the impact on schools and families.
- Development of Children's Services Partnership and engagement of extended services.
- Development of the Common Assessment Framework (CAF) – about 1400 so far (200 in Inner North East area of Leeds).
- Work being undertaken on preventative tasking – focussing on how Neighbourhood Management was able to support youth services in relation to safeguarding. Area Management to submit a report to the February Area Committee.
- Concern about the number of young people not engaged in youth service activities.
- Issues around transport to and from youth service activities. Area Management to discuss issues around use of mini-buses etc with Dave Pointon in Children's Services.

RESOLVED – That the report and information appended to the report be noted.

66 2009/10 Well-Being Fund

The East North East Area Manager submitted a report which presented proposed projects and activities relating to the agreed themes and outcomes of the Area Delivery Plan.

Appended to the report was the latest financial position of the well-being (revenue and capital) budget.

RESOLVED –

(a) That the report and information appended to the report be noted;
(b) That the following decisions be made in relation to the well-being funding proposals which had been submitted for determination at the meeting;

- (i) Moortown RUFC – Children’s Hall refurbishment – £2,200 revenue – **Approved;**
- (ii) Roundhay Allotments and Garden Association – Roundhay Allotment Extension – £3,000 revenue – **Approved;**
- (iii) Radio Fever – Community Voices – £12,000 revenue – **Members voted in favour of option 3 (as identified in Appendix C of the report) to approve £8,950 revenue funding;**
- (iv) Pest Control – Impact Pest Control Bid – £23,000 revenue – **Declined.**

(c) That the following decision be made in relation to the small grant proposal which had been submitted for determination at the meeting;

- (i) 1st Meanwood Guide Unit – Girlguiding UK Centenary Event – Fusion – £500 Revenue – **Approved.**

(Councillor Rafique declared a personal interest in this item due to his participation in various broadcasting programmes for Radio Fever.)

(Councillor Wadsworth declared a personal interest in this item in his capacity as Deputy Executive Member (Environment).)

(Councillor Rafique left the meeting at 6.00 pm and Councillor Wadsworth at 6.05 pm during the consideration of this item.)

67 Community Charter/ADP Update

The East North East Area Manager submitted a report which updated Members on the actions and achievements of the Area Management Team since the last Area Committee meeting in September 2009.

Appended to the report was the following information:

- Progress on the Community Charter Promises;

Draft minutes to be approved at the meeting
to be held on Monday, 1st February, 2010

- Community Engagement Event Interactive Questionnaire results;
- Moor Allerton Partnership Information Leaflet; and
- Area Committee Report Timeline.

Sharon Hughes, Area Management Officer, presented the report and responded to Members' questions and comments.

In brief summary, the main highlighted points were:

- Copies of the Community Charter were circulated at the meeting for Members' information. A wall chart version was being provided to local community organisations.
- One Member expressed concern that some of the promises were reliant on other Council Departments, e.g. additional street calming measures.
- It was reported that a Community Engagement Strategy would be presented to the February Area Committee. Members briefly discussed publicising Area Committee meetings. One Member suggested that the Area Committee re-introduced pre-meeting events to generate interest from members of the public.

RESOLVED –

- (a) That the report and information appended to the report be noted; and
- (b) That the new method and format for reporting progress on the Area Delivery Plan / Community Charter, be approved and that any further comments be forwarded to the North East Area Management Team.

68 Year of the Volunteer

The Director of Environment and Neighbourhoods submitted a report which presented proposals to make 2010 – A Year of Volunteering in Leeds and outlined progress in relation to developing a programme of activities and arrangements for running and resourcing the programme.

Appended to the report for Members' information was an outline calendar of events for 2010.

Sharon Hughes, Area Management Officer, presented the report and responded to Members' questions and comments.

One Member recommended that the Marketplace style Volunteers Event should be held in early March, prior to the start of Purdah.

RESOLVED –

- (a) That the report and information appended to the report be noted;
- (b) That the Area Committee endorses and supports the proposal, mission and aims for 2010 being the Year of Volunteering in Leeds;

- (c) That the Area Committee supports the development of 2010 Year of Volunteering through the programme of events outlined in paragraphs 16-23 of the report;
- (d) That the Area Committee approves participation in the programme; and
- (e) That the Area Committee investigates sponsoring and encouraging additional activities with other partners, the VCFS sector and others.

69 Date and Time of Next Meeting

Monday, 1st February 2010 at 4.00 pm

(The meeting concluded at 6.26 pm.)



Originator: Mark Dolman

Tel: 3952776

Report of the Director of Environment & Neighbourhoods

Inner North East Area Committee

Date: 1st February 2010

Subject: Reporting Health & Environmental Action Service activities to the area committees.

Electoral Wards Affected:
 Chapel Allerton
 Moortown
 Roundhay

All Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides an overview of the production of a Health & Environmental Action Services report to area committees. The aim of the report is to provide information about the scope and activities of our service in particular areas of the City aligned to strategic outcomes. It seeks feedback on the value, level of detail and format of information presented in the report.

Purpose Of This Report

1. To seek feedback on the content and usefulness of a 6 monthly Health & Environmental Action Service (HEAS) activity report (Appendix 1) to area committees.

Background Information

2. The HEAS has been operational since May 2008 when it was created out of the former Enforcement Division and Environmental Health Division. Part of its remit is to consider how best to report on its activities and maintain effective communication with area committees particularly in relation to locality working. Mindful of this Graham Wilson the Head of Environmental Action & Parking produced a pilot report for North West inner area committee in February 2009 which was well received. It subsequently created a lot of interest and enquiries from a number of other area committees who felt this sort of information would be valuable to them. Consequently I was given a brief by the Health & Environmental Action management team to develop a 6 monthly report to present information that would be interesting to members and encourage debate about the nature and demand for our services.

Main Issues

3. The attached report gives a brief description of the work undertaken by teams within HEAS and outlines the scope and demand for our services in particular areas of the City.
4. Information has been grouped according to the strategic outcome that a teams activities most significantly contributes to. Data is provided in relation to service requests, fixed penalty notices, enforcement notices, premises inspections, private sector housing inspections, licenses issued, homes improved and adapted. The information is provided in tables and graphs by area committee boundary.
5. The report must be read with a health warning in that it relies heavily on service request (SR) volumes to demonstrate the demand for particular services. In reality its not feasible to draw accurate conclusions about the productivity of teams based on SR's alone because we're not comparing like with like. The notion of SR's is a broad one. It can and is taken to mean pretty much anything from requests for telephone advice that take little time to process to complaints that may take months to investigate and result in a prosecution. Consequently there is a wide variation between the type of job undertaken by teams and the time taken to complete each job, neither of which are reflected by counting SR's. For example how do you compare issuing a FPN for littering, to inspecting a restaurant for food hygiene contraventions to investigating a work place accident? Each requires different skills, resources and personnel.
6. Nevertheless SR's do provide a useful indication of the types of issues that are most commonly dealt with in different areas.

7. Within the Inner North East attention should be drawn to the number of empty properties which have been vacant for 6 months or more in the area which currently stands at 836. The team are working to address this issue through a variety of methods including compulsory purchase and enforced sale.
8. The main focus of work and enquiries for the service in the Inner North East is complaints relating to noise nuisance and overgrown vegetation obstructing the highway.
9. Of all service requests received by the service the Inner North East accounted for 9% of the total for quarter 2 of 2009/10.
10. This is the first edition of the report and consequently feedback is very much welcomed from committees regarding the level of detail, method of presentation and its overall usefulness as a method of reporting HEAS activities to the committees.

Implications For Council Policy and Governance

11. None

Legal and Resource Implications

12. None

Conclusions

13. The HEAS collects and has access to a wealth of data. Conscious of the need for a relatively concise report we've had to be fairly selective about the information that has been included and how it is presented. Until the report has been considered by members we won't know if we've got this right, if not there is scope to change its format.
14. It is suggested that the HEAS meet with the Area Committee Environment Champion quarterly to report progress and monitoring on the service to enable them to feedback to the Area Committee and raise issues or matter for concern.
15. The Area Committee is asked to highlight particular areas of interest that they wish to see future reporting to include.
16. Quarterly statistic will be circulated to all members for information and to enable them to raise issues.

Recommendations

17. Members are asked to note and consider the information provided within the appendix and:
18. Feedback views on the format of the HEAS activity report and if it is useful, informative and informative
19. Specify any key areas where they would like to see more detail in future reports
20. Approve that future reporting will be done through quarterly meetings with the Environment Champion and 6 monthly attendance at ward member meetings.

Background Papers

Appendix 1 - please see the attached "***Health and Environmental Action Service activity report to area committees Q2 2009-10***"

Our Health and Environmental Action Service is part of Environmental Services and is responsible for a diverse range of functions including enforcement of over 100 Acts of Parliament, extensive private sector housing regeneration with programmes, adaptations to private sector homes, food safety and health & safety in commercial premises, pollution control of air, land and water, HMO licensing, and regulation of the private rented sector to name but a few. The aim of this report is to give a flavour of the services we offer and the demand for those services as well as the outcomes we achieve which contribute to the local strategic partnerships vision for Leeds.

The service is divided into 3 sections with the broad responsibilities listed below.

Pollution Control & Housing

- Housing regeneration – group repair, empty homes and home assistance loans
- Housing regulation – HMO and selective licensing, landlord accreditation and the condition of private rented homes
- Pollution control – noise and air pollution, permitted commercial processes, landfill site monitoring.
- Aids & adaptations to the homes of people with disabilities

Commercial & Business Support

- Food Safety - food premises inspections, scores on the doors and healthy eating interventions
- Infectious disease control
- Health & safety in the workplace
- Affordable warmth - home energy efficiency improvements, health through warmth and fuel poverty initiatives
- Pest control

Parking & Environmental Action

- Parking
- Highways & Environmental Enforcement (HEE) – fly tipping, highways issues, waste carrying
- Environmental Action Team's (EAT) * 3 – littering, drainage, dog fouling, waste storage, graffiti

Scope of the report

To facilitate service delivery each of the above sections are organised into teams. It is the activity of these teams which forms the basis for the presentation of information in this report. However to make the information more user friendly, headings and groupings in the report contain a blend of outputs from different teams and where possible have been aligned to strategic themes rather than the HEAS organisational structure.

Only work areas managed using the Caps Uniform IT system are included. This is of particular relevance to the HEE team as some of their work areas don't use Uniform e.g. the dog warden service, and Parking who don't use Uniform at all.

Its also worth noting that whilst a significant proportion of service requests are in effect 'complaints' the definition is much wider than that and includes requests for: advice, registrations, licences, training, planning consultations, scientific surveys, sampling as well as pro-active inspections and stop and search interventions and others.

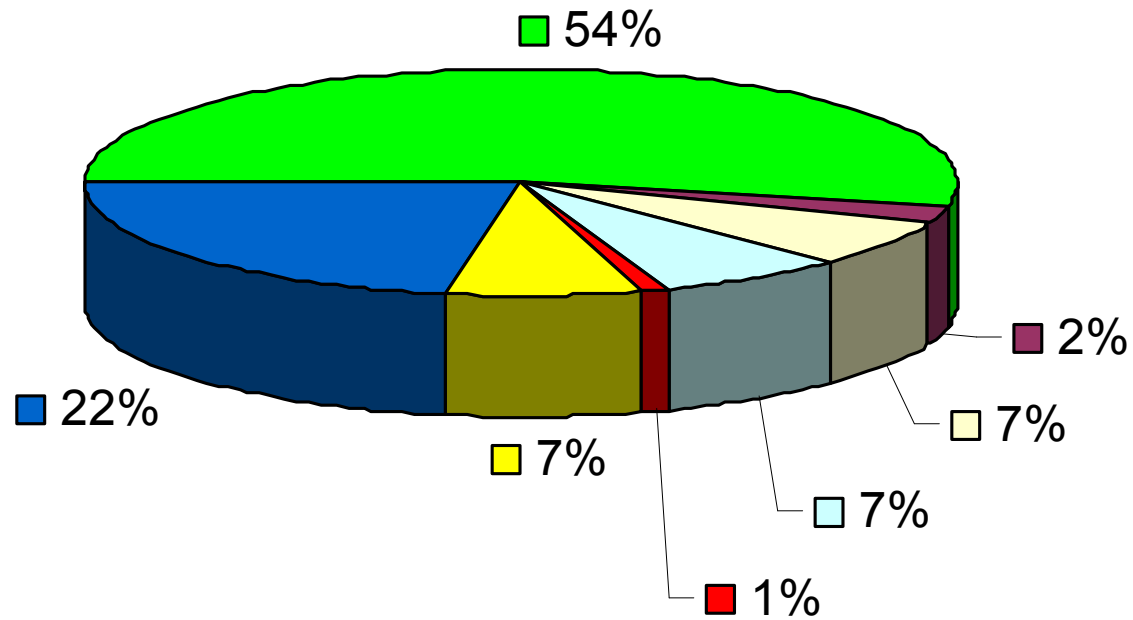
This first table shows the requests for service made to all teams and reflects the level of demand for our services by the public, other departments and external agencies. The chart below summarises the table.

Service Requests Q2 2009-10

Table 1

TEAM	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	City	Total
Landlord Accreditation	18	3	0	10	1	0	4	3	23	2	4	68
EAST EAT	1744	841	483	0	0	0	0	0	0	0	0	3068
Food Safety	42	44	22	97	23	43	20	32	42	43	55	463
Highways and Environmental Enforcement	80	35	11	38	7	33	19	7	55	66	939	1290
H.M.O. Team	9	15	3	15	1	4	6	1	629	2	21	706
Health and Safety	18	7	5	61	56	15	18	10	17	17	18	242
Air Pollution	5	6	2	19	35	6	0	15	0	19	14	121
Commercial noise and Environmental Protection	90	81	56	180	215	66	54	103	74	137	301	1357
Pest Control	587	556	380	367	364	472	249	373	448	399	51	4246
Private Rented Sector Housing	143	33	17	275	17	18	35	18	115	24	23	718
SOUTH EAT	0	0	0	1479	752	749	0	0	0	0	0	2980
WEST EAT	0	0	0	0	0	0	818	701	1952	682	0	4153
Totals	2736	1621	979	2541	1471	1406	1223	1263	3355	1391	1426	19412

Service requests Q2 2009-10



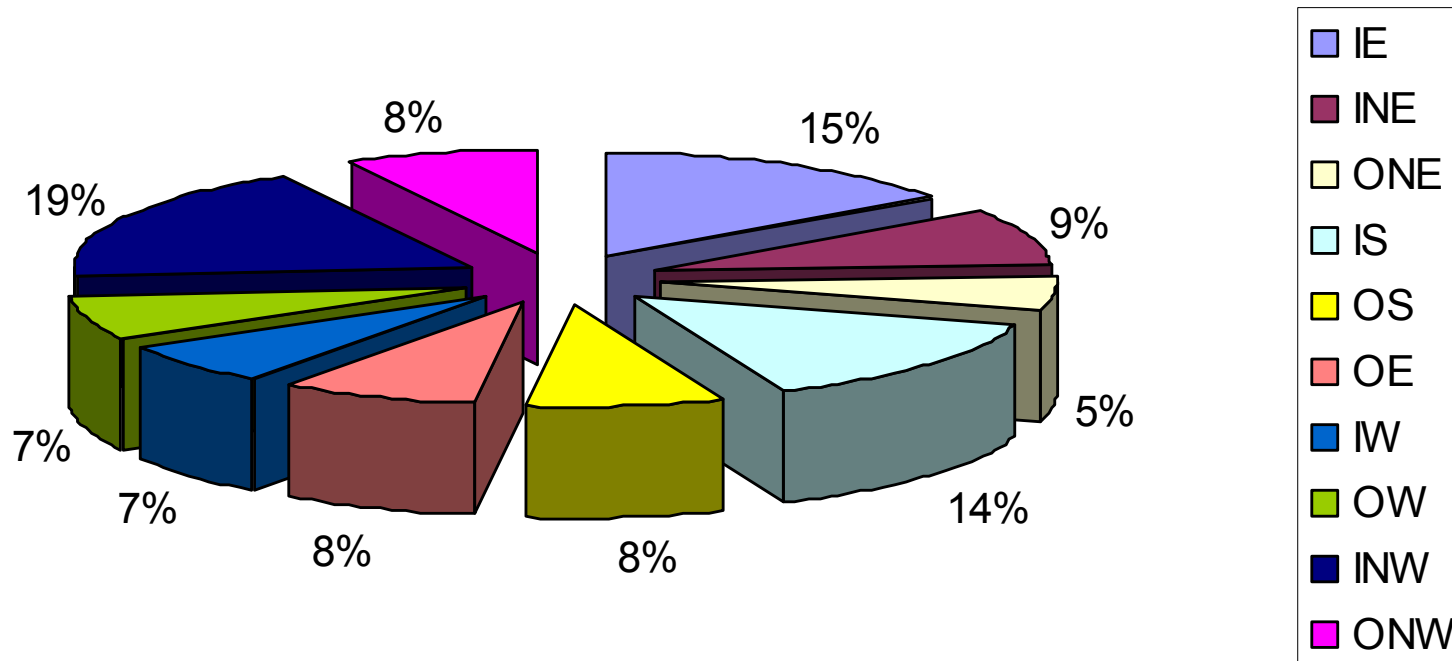
EAT's	Food Safety	Highways & Env Enf
Housing	Health and Safety	Noise and EP
Pest Control		

Service requests by area committee Q2 2009-10

Table 2

TEAM	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	City	Total
Totals	2754	1637	980	2545	1479	1425	1224	1265	3367	1396	1458	19530

Service requests by area committee Q2 2009-10



Environment

- ***Cleaner, greener and more attractive neighbourhoods through effective environmental management and changed behaviours.***

The Environmental Action teams (EAT's) provide a high profile rapid response to Environmental issues. Officers are based locally to one of the 3 wedges which they service. They respond to requests from members of the public, receiving an average of 80 per working day. They also carry out high visibility patrolling for litter, waste and other street scene issues. All the work which they carry out contributes to providing a cleaner greener environment and in supporting thriving communities.

Domestic noise nuisance is the most requested service followed by domestic and commercial waste issues. A range of powers exist including seizing noise making equipment , serving Fixed Penalty and other notices and taking prosecutions.

The street scene of the City is continually improving by the actions taken by the Teams in relation to flytipping, flyering, illegal advertising and obstructions. Officers are active in all Operation Champions and Action days providing an important link with other agencies. They also carry out education in schools.

Commercial noise and some aspects of water, air and land pollution are dealt with by HEAS including emissions from landfill sites. We are statutory consultees on Noise and Public Order issues, under the Licensing Act 2003 in relation to commercial licensed premises. We also provide a 'consultancy' service for a range of agencies requiring advice/comments regarding planning applications.

EAT's service requests by job type Q2 2009-10

Table 3

Job	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	HEE*	Total
Bonfires	18	11	14	20	38	19	16	21	18	21	1	197
Commercial waste	73	22	31	156	29	19	24	16	46	51	35	502
Domestic waste	142	67	13	173	50	30	80	50	394	46	5	1050
Drainage	95	36	31	36	64	81	40	54	61	74	0	572
Flyers	4	0	0	25	0	3	0	0	14	0	7	53
Flytipping	137	56	30	150	110	58	51	54	101	34	199	980
Highways	48	31	42	29	31	35	31	47	47	53	225	619
Housing	73	19	12	55	13	23	23	10	32	20	0	280
Litter	51	13	13	160	26	51	19	35	55	24	147	594
Noise	732	281	134	294	278	247	338	306	837	263	0	3710
Nuisance	27	16	14	10	18	13	23	19	20	18	1	179
Odour	13	5	2	10	13	13	7	8	7	8	0	86
Overgrown vegetation	65	125	84	80	67	115	44	52	61	48	1	742
Rodents	28	12	2	27	10	45	15	23	22	6	0	190
Vehicle	6	0	7	5	5	2	0	4	4	1	503	537
Waste in gardens	251	54	18	63	44	35	73	31	210	31	0	810
Total	1763	748	447	1293	796	789	784	730	1929	698	1124	11101

*HEE = Highways and Environmental Enforcement team which logs complaints by street and not postal address as such there outputs can't be broken down by area.

EAT's service requests Q2 2009-10

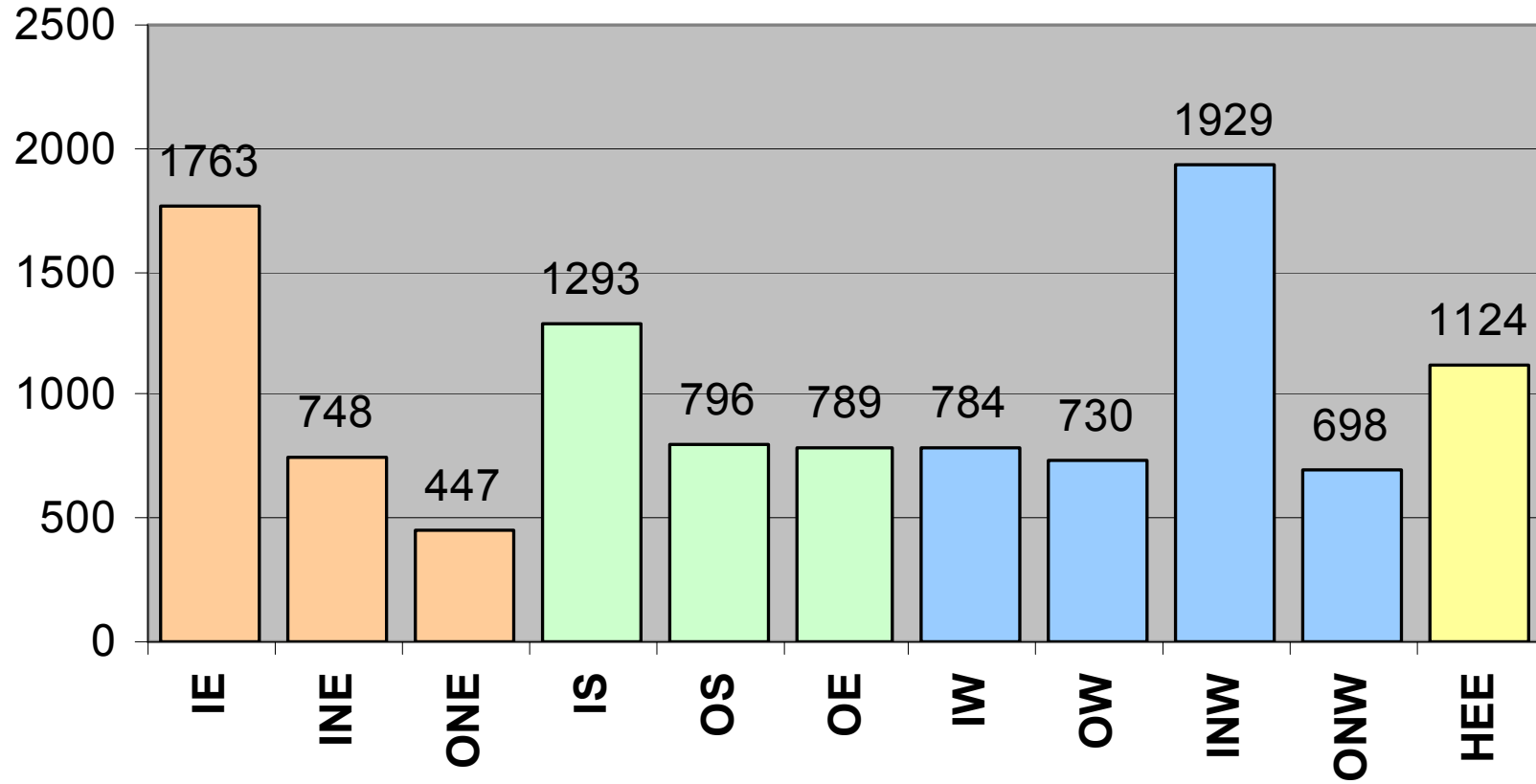


Table 4

Enforcement notices served

Job Group	Inner East	Inner North East	Outer North East	Inner South	SOS	SOE	WIW	WOW	WINW	WONW	HEE	Totals
Boarding up's	4	0	1	11	1	3	1	0	2	0	0	23
Commercial waste	14	9	8	79	14	11	9	9	40	18	514	725
Detrimental properties	1	1	1	3	1	0	0	0	0	1	2	10
Domestic waste	5	28	1	31	4	7	40	14	135	4	2	271
Drainage	16	10	1	6	4	7	48	2	17	26	0	137
Highways	8	9	22	18	6	30	7	9	13	9	32	163
Intruder alarms	0	1	3	0	1	2	2	3	0	4	0	16
Littering	38	18	3	90	19	27	4	15	83	5	88	390
Rodents	17	8	1	15	4	7	5	1	23	2	0	83
Statutory nuisance	21	15	1	18	10	79	28	7	35	8	0	222
Totals	124	99	42	271	64	173	144	60	348	77	638	2040

Notices served by EAT's& HEE Q2 2009-10

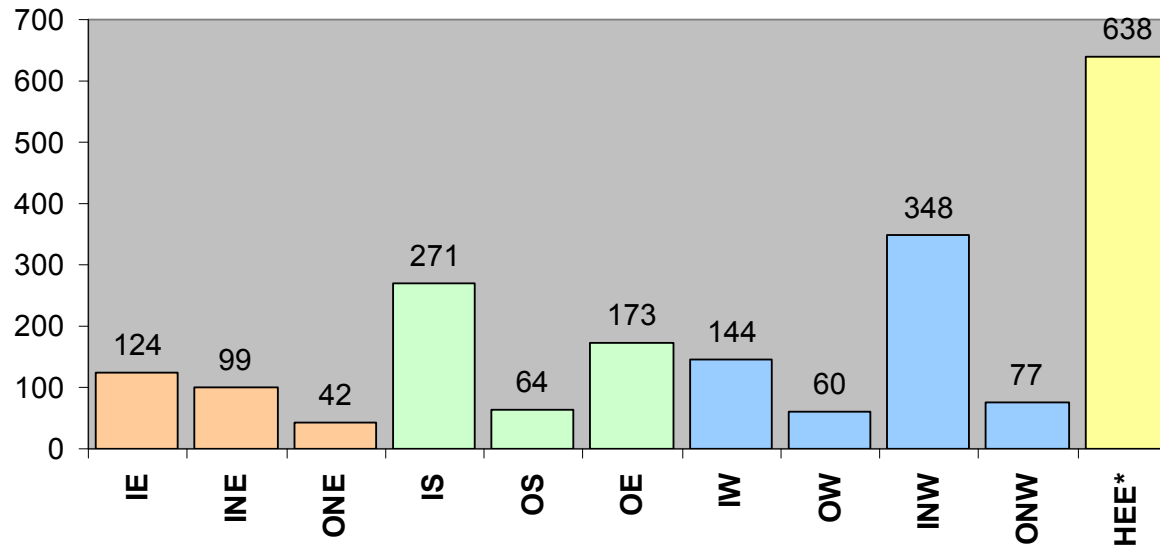
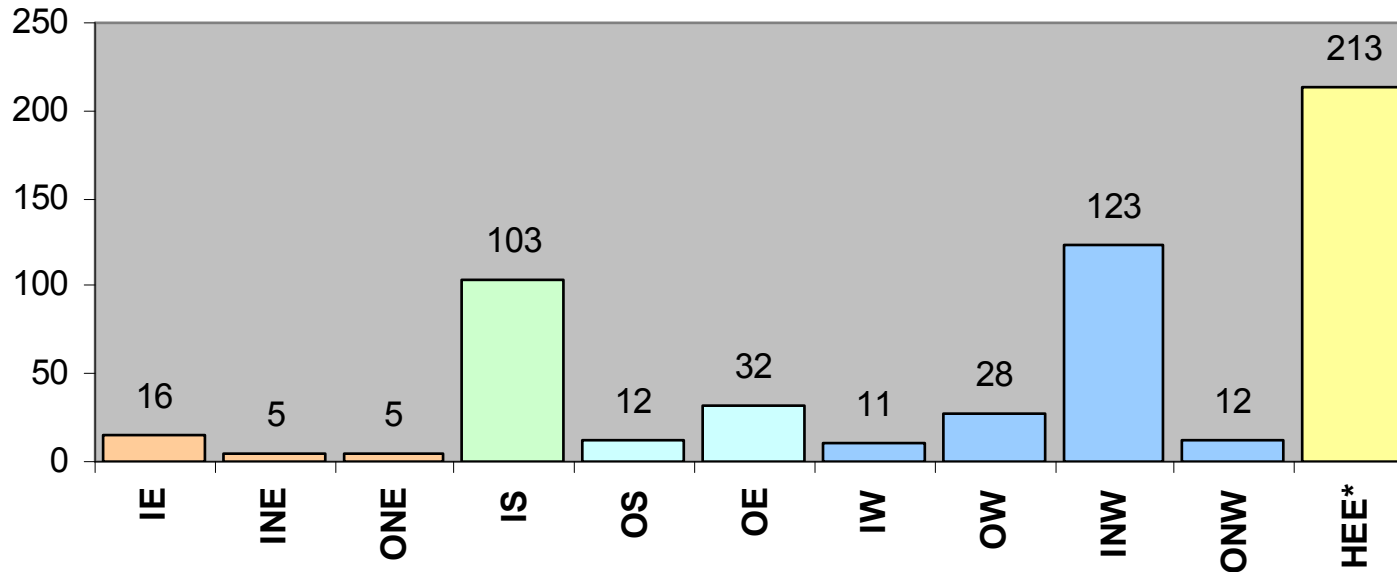


Table 5
FPN's
issued:

Job Group	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	HEE	Totals
Dog fouling	0	0	0	0	0	0	0	1	0	0	48	49
Domestic waste	0	0	0	0	0	0	1	1	47	0	0	49
Littering	13	4	5	93	11	29	9	25	65	10	115	379
Commercial waste	3	1	0	10	1	3	1	1	11	2	50	83
Totals	16	5	5	103	12	32	11	28	123	12	213	560

FPN's issued by EAT's & HEE Q2 2009-10



We operate an out of hours noise service and table 5 below shows the number of requests logged by this service. Domestic noise complaints are subsequently dealt with by the EAT's and this significant workload is reflected in the overall service requests made to each EAT in table 1.

Table 6

OOH Noise Request Type	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	City	Total
Alarm	6	9	9	1	7	6	6	7	41	9	7	108
Commercial/Leisure	2	4	4	9	2	2	1	2	2	4	16	48
Domestic	345	129	45	273	98	101	169	118	338	110	68	1794
Traffic	1	0	0	2	0	1	1	4	1	1	1	12
Licensed Premises	9	10	14	30	14	4	4	15	6	11	8	125
Totals	363	152	72	315	121	114	181	146	388	135	93	2080

Commercial premises	Q2
Licensing Applications	93
Process inspections	30

Table 7 - HEAS are consulted on applications for entertainment & refreshment (including alcohol) licences. We also inspect premises whose activities if not properly controlled could cause pollution to land, air and water

Landfill site monitoring	Annual visits
Active control system sites	260
Volatile sites	125
Ex Environment Agency sites- active	177
Ex Environment Agency sites - dormant	187
Raw water analysis	46
Total	795

Table 8 - Within the Leeds area we have over 300 disused landfill sites. These can generate methane and produce toxic leachates which can contaminate ground water. As such we have a programme of monitoring to ensure these pollutants don't give rise to environmental problems.

Other Strategic objectives these service areas contribute to:

Health & wellbeing, Thriving communities, Harmonious communities

Health & Wellbeing

- **Reduce health inequalities through the promotion of healthy life choices and improved access to services;**
- **Improve quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect;**
- **Enhancing safety and support for vulnerable people through preventative and protective action to minimise risks and maximise wellbeing.**

Adaptations

The aims of the Adaptations Agency are to remove barriers and improve quality of life, health and independence for disabled people in Leeds by working with service users, RSLs, ALMOs and contractors to ensure that people in housing of all tenures have homes which meet their needs. This can be achieved by consulting disabled people and identifying with them the housing options, including re-housing and/or adaptations, which are most appropriate for particular circumstances. Many of the works provided, such as grab rails, handrails, ramps, showers and lifts make a major contribution to a reduction in falls, especially by older people.

DFG budget 2009-10 = £10.0 million

Total spend up to the end of Q2 = £3.6 million (spend can exceed budget due to carryover and future commitments)

Table 9

Adaptations Q2	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	Total
Completed	75	59	30	89	66	77	46	50	40	23	555

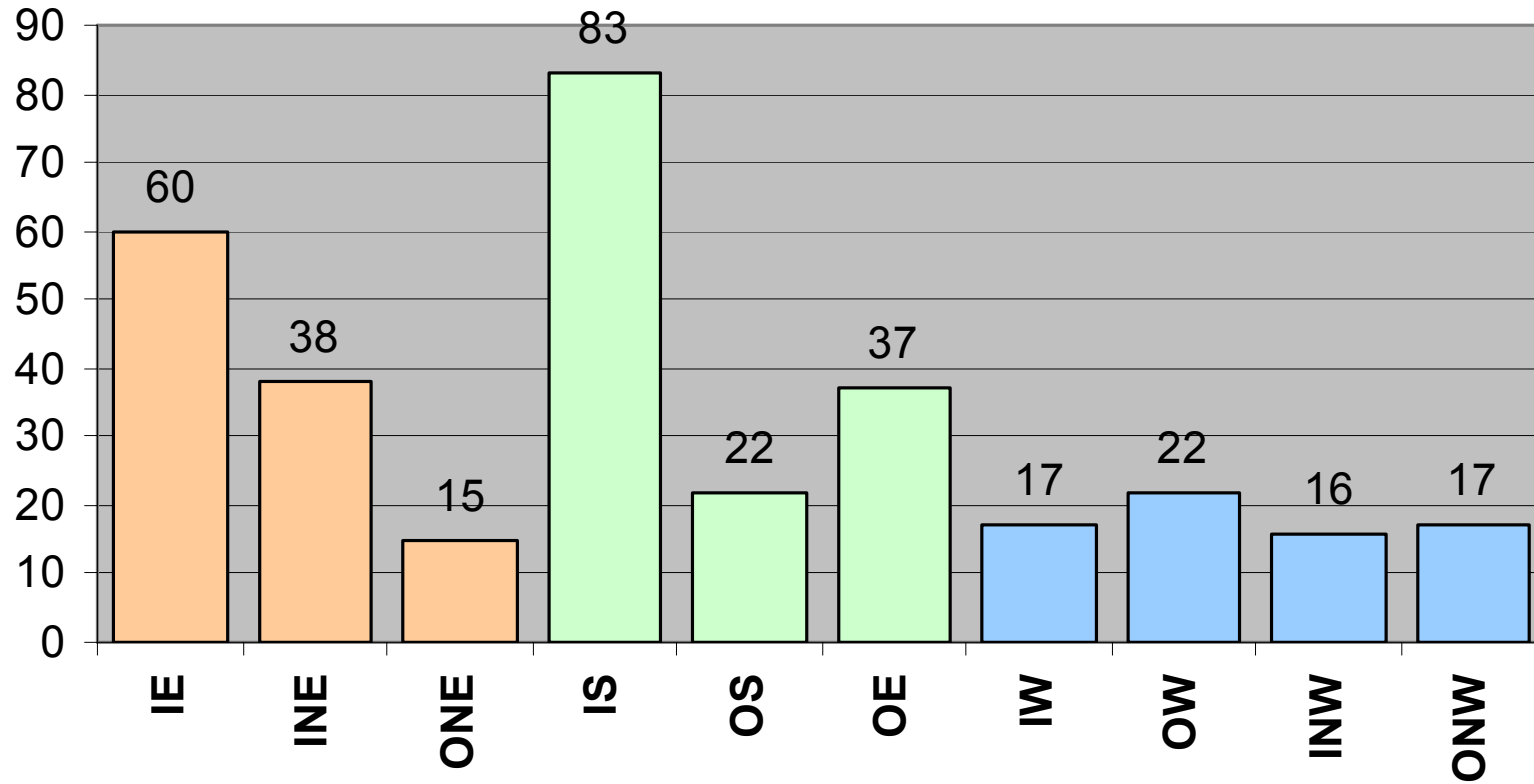
Home Energy efficiency

Our Fuel savers team provide a One Stop Energy Advice Service to facilitate household or landlord energy efficiency improvement. This comprises fuel poverty initiatives, carbon dioxide and other green house gas emissions reductions in and from Leeds homes, Health Through Warmth (HTW) referrals and the promotion of grant take up from energy providers.

HTW operates through locally based partnerships which seek to help vulnerable people whose health is adversely affected by cold, damp living conditions such as those with cardio vascular and respiratory diseases. This is achieved by installing energy efficiency and heating

measures, along with the provision of related advice and information. Clients are referred by health and other key community workers who have attended locally based awareness sessions offered by HTW. Vulnerable people are often the least likely to seek assistance but by linking up with existing community workers they can be more easily identified enabling practical help and advice to be provided. In Q2 of 2009-10 there were 61 health through warmth referrals and 146 energy checks.

Energy Interventions Q2 2009-10



Food safety & disease control

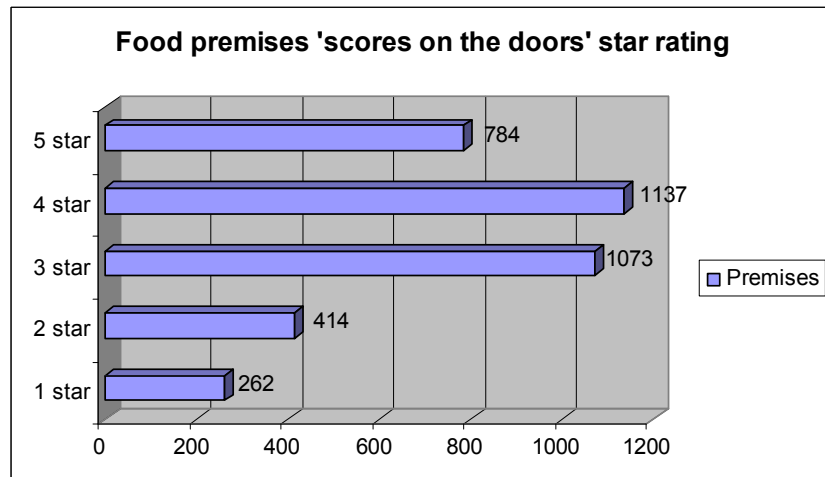
Our aim is to ensure that all food produced, prepared or sold in Leeds is safe to eat and will not cause ill health. Consequently 100% of all high risk premises (A-C) are inspected every? This is resource intensive and is only sustainable with the assistance of external contractors. However the priority is supplemented by a portfolio of activity to encourage businesses to raise food hygiene standards including low risk premises project, continuing well publicised enforcement, business contact, and using “scores on the doors” to inform consumers of food business hygiene performance.

The monitoring and reporting of infectious disease notifications in the city provides essential information to aid disease control, equally important is the work done in investigating particular cases of gastrointestinal illness which may indicate problems with the food or water supply to the City. Detection of other sources of gastrointestinal illness is afforded by the food and water sampling programmes. The Animal Health function concerns itself with enforcement of disease control and welfare provisions of the food animals at farms, livestock markets and during transit. Much of this work is driven and part funded by DEFRA whose Framework document drives the standards and priorities of this service.

Table 10

Function	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	City	Total
Food inspections	87	78	40	216	72	62	72	115	98	154	61	1055
Animal Health visits	0	1	27	1	13	12	3	19	3	12	4	98
Food samples taken	57	45	135	124	109	103	44	70	74	192	N/A	953

Page 25



The scheme displays a star rating for food businesses based on a food hygiene inspection. Ratings awarded range from 5 stars for excellent to 0 stars for very poor. Businesses selling or producing low risk food are not included in the scheme. Although it is voluntary for food businesses to display the award all ratings can be viewed on the internet at:

<http://www.scoresonthedoors.org.uk>

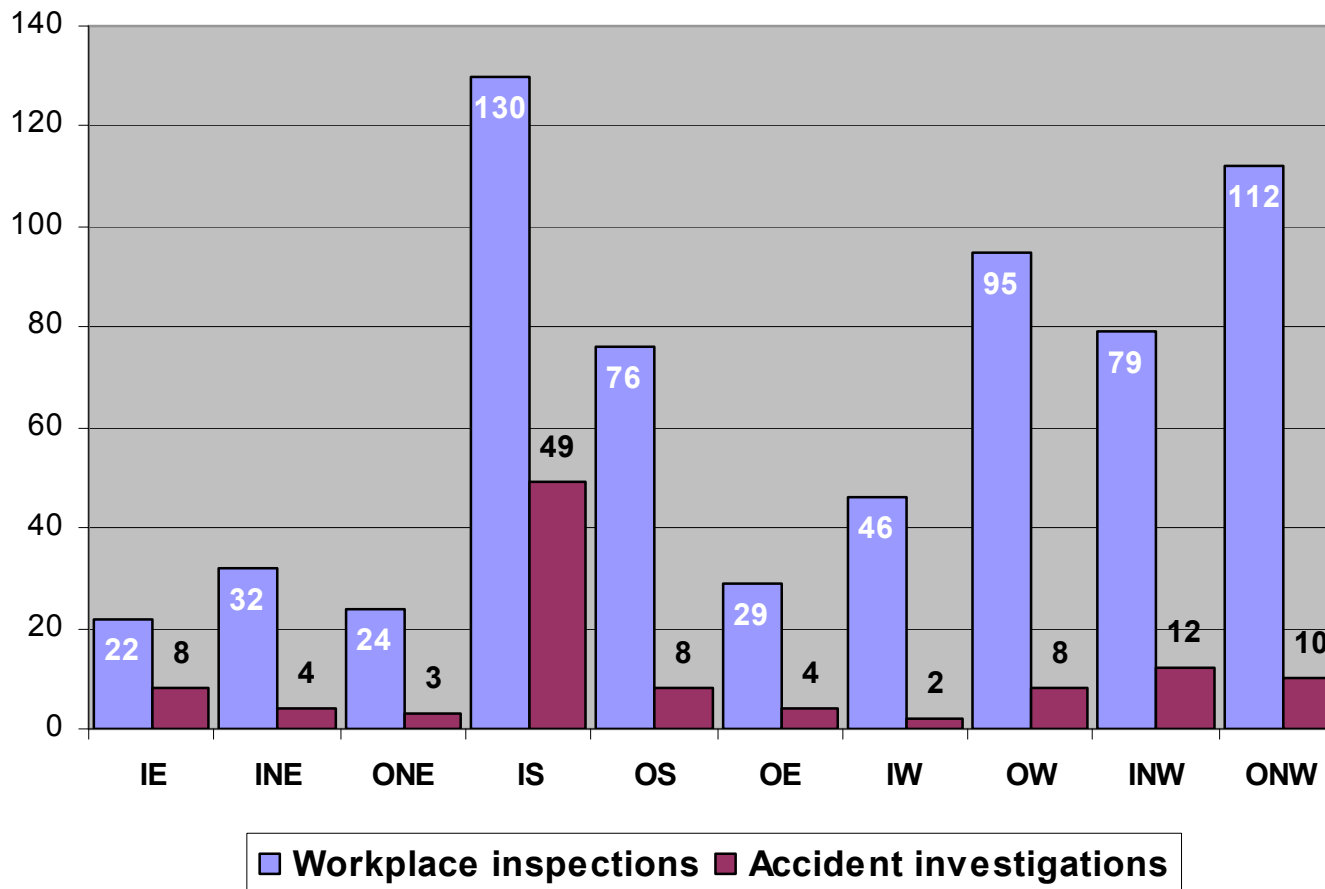
So far 3,670 premises have been rated

Health & Safety

The purpose of the service is to protect people's health and safety by ensuring risks in the changing workplace are properly controlled.

The service operates in parallel and in partnership with the Health and Safety Executive, we are both accountable through the Health and Safety Commission to the Department of Work and Pensions. The service's accountability falls broadly into two areas. Firstly, that we comply with mandatory requirements for enforcing authorities in order to meet statutory obligations under the Health and Safety at Work etc Act 1974 which describe the way in which services within local authorities must be set up, resourced and managed to deliver the services for which they are responsible. Secondly, that the activities undertaken by local authorities as enforcing authorities is aligned with the nationally established programmes, strategies and work plans.

Health & Safety Q2 2009-10



Housing regulation

Includes management and promotion of the Leeds Landlords' Accreditation Scheme, enforcement of Housing Act powers and controls over Houses in Multiple Occupation (HMOs) which can present higher risks to the occupants for example in terms of fire safety. Major changes introduced in the Housing Act include the introduction of licensing of all HMOs, selective licensing in areas of low demand or with severe ASB issues and generally addressing poor housing conditions which are known to have an adverse impact on health.

Table 11

Function	Inner East	Inner North East	Outer North East	Inner South	Outer South	Outer East	Inner West	Outer West	Inner North West	Outer North West	Total
All homes inspected	78	29	9	49	4	12	20	7	339	8	555
HMO licenses issued	-	-	-	-	-	-	-	-	-	-	2985
HMO licenses revoked	-	-	-	-	-	-	-	-	-	-	161
Currently licensed HMO's	-	-	-	-	-	-	-	-	-	-	2824

Table 12

Function (cumulative)	Number
Applications for licenses in the selective licensing area (IE)	342
Accredited bed spaces	19394
Accredited landlords	468

Most of our housing regulation work is to identify and remove category 1 hazards from properties and where possible encourage owners to bring their properties up to the decent homes standard. As such we are more active in areas with high numbers of pre 1919 properties and Houses in Multiple Occupation. The latter being particularly abundant in the Headingley area, which is reflected in table 9 above.

There are now over 18,000 accredited bed spaces in Leeds and 433 landlords are members of our accreditation scheme, The aims of the scheme are to encourage, acknowledge and actively promote good standards of privately rented accommodation and to assist landlords and tenants to undertake their respective responsibilities to each other.

Thriving neighbourhoods

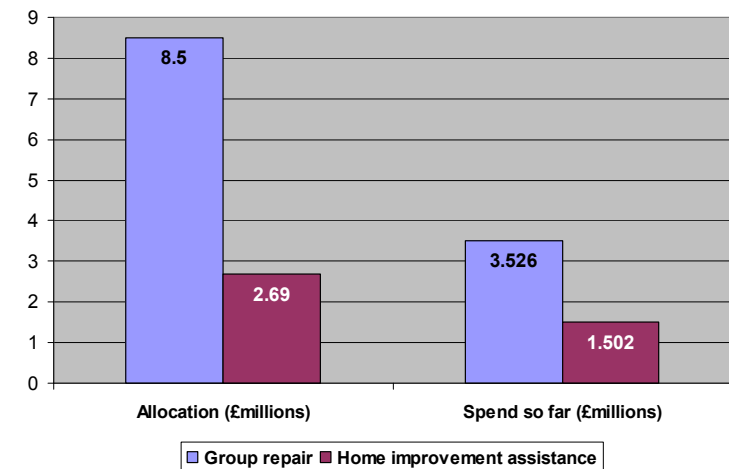
- *Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities'.*

Housing regeneration funds are allocated on a 3 year cycle by the regional housing board. We have invested heavily in group repair schemes having just completed the final phase of a 12 year programme in the Burley lodges which improved 600 properties. Phase 6 of the Beeston Hill scheme has recently started which will add to the 550 properties that have already been improved. A study is currently being undertaken into the feasibility of group repair in the East End Park/Cross Green area of Leeds. Whilst group repair is our biggest budget commitment other regeneration initiatives include the provision of home improvement assistance loans and Care & Repair grants.

A wide range of powers to support regeneration are used, including action on empty properties, compulsory purchase, declaration of clearance areas, overcrowding controls in areas with the worse housing conditions.

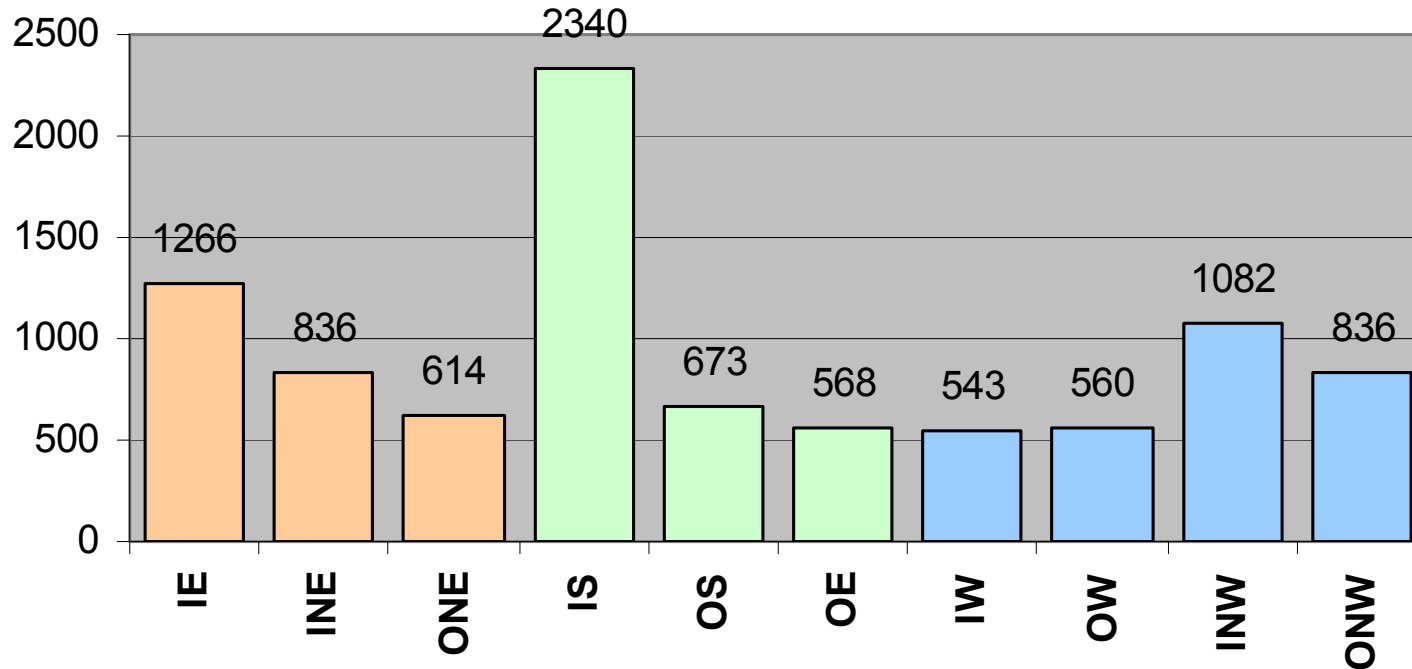
Table 13

RHB 3 year programme	Allocation (£millions)	Spend so far (£millions)	Properties improved
Group repair	8.5	3.526	82
Home improvement assistance	2.69	1.502	591
Total	11.19	5.028	672



At the end of Q2 2009-10 there were 9318 properties of all tenures that have been stood empty for longer than 6 months. As can be seen in the graph below SIS area has the highest concentration with 2340 empty properties. This is largely due to the relatively high number of recently built city centre living apartments that remain either unsold or unlet.

Properties empty for > 6months Q2 2009-10



Other Strategic objectives these service areas contribute to:

Health & wellbeing

Key performance indicators we are responsible for:

National Indicator	Date in which 2008/09 comparative data will be available
NI 182 - Satisfaction with regulatory services	Available now
NI 184 - Food premises which are broadly compliant	December 2009
NI 187 - Proportion of people unable to adequately heat their homes	Available now
NI 195 - Improved street and environmental cleanliness - litter, detritus, graffiti and fly posting	Available now
NI 196 - Improved street and environmental cleanliness - fly tipping	Available now

We contribute to:

- NI 5 Overall/general satisfaction with local area
- NI 12 Refused and deferred Houses in Multiple Occupation (HMO) license applications leading to immigration enforcement activity
- NI 14 Avoidable contact: The average number, of customer contacts per received customer request
- NI 17 Perceptions of anti-social behaviour
- NI 21 Dealing with local concerns about anti-social behaviour and crime by the local council and police
- NI 49 Number of primary fires and related fatalities and non-fatal casualties, excluding precautionary checks
- NI 119 Self-reported measure of people's overall health and wellbeing
- NI 138 Satisfaction of people over 65 with both home and neighbourhood
- NI 139 People over 65 who say that they receive the information, assistance and support needed to exercise choice and control to live independently
- NI 141 Number of vulnerable people achieving independent living
- NI 154 Net additional homes provided
- NI 185 CO₂ reduction from Local Authority operations
- NI 186 Per capita CO₂ emissions in the LA area
- NI 188 Adapting to climate change

Public Service Agreements and Departmental strategic objectives that we contribute to:

PSA or DSO
PSA 12 Improve the health and well-being of children and young people
PSA 14 Increase the number of children and young people on the path to success
PSA 15 Address the disadvantage that individuals experience because of their gender, race, disability, age, sexual orientation, religion or belief.
PSA 17 Tackle poverty and promote greater independence and well-being in later life
PSA 18 Promote better health and well-being for all
PSA 20 Increase long term housing supply and affordability
PSA 23 Make communities safer
PSA 28 Secure a healthy natural environment for today and the future
BERR DSO Ensure all departments and agencies deliver better regulation for the private, public and third sectors
CLG DSO Improve the supply, environmental performance and quality of housing that is more responsive to the needs of individuals, communities and the economy
CLG DSO Build prosperous communities by improving the economic performance of cities, sub-regions and local areas, promoting regeneration and tackling deprivation
Defra DSO: Climate change tackled internationally; and through domestic action to reduce greenhouse gas emissions
Defra DSO A healthy, resilient, productive and diverse natural environment
DfT DSO To sustain economic growth and improved productivity through reliable and efficient transport networks
DH DSO Ensure better health and well-being for all
HO DSO Help people feel secure in their homes and local communities

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Report of Chief Officers for Regeneration and Health and Environmental Action Services

Inner North East Area Committee

Date: 1st February 2010

Subject: Restructure – Wardens to Local Community Environment Officers and Support Officers

Electoral Wards Affected:	Specific Implications For:						
<input checked="" type="checkbox"/> All Wards	<table> <tr> <td data-bbox="742 817 1141 873">Equality and Diversity</td> <td data-bbox="1141 817 1316 873"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="742 884 1141 940">Community Cohesion</td> <td data-bbox="1141 884 1316 940"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="742 952 1141 1008">Narrowing the Gap</td> <td data-bbox="1141 952 1316 1008"><input checked="" type="checkbox"/></td> </tr> </table>	Equality and Diversity	<input checked="" type="checkbox"/>	Community Cohesion	<input checked="" type="checkbox"/>	Narrowing the Gap	<input checked="" type="checkbox"/>
Equality and Diversity	<input checked="" type="checkbox"/>						
Community Cohesion	<input checked="" type="checkbox"/>						
Narrowing the Gap	<input checked="" type="checkbox"/>						

Council Function

Delegated Executive Function available for call in

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report is provided to all the council's area committees for information. The decision has been made to end the existing neighbourhood warden staff structure and to create new Community Environment Officer (CEO) and Community Environment Support Officer (CESO) posts in Environmental Services. This paper details the initial allocation of these posts to the area committee. The allocation is based on a pro-rata reduction of the former warden establishment based on their deployment in neighbourhoods.

Purpose of report

1. The purpose of this report is to inform Members about the decisions concerning the restructure of the warden service, the new CEO/CESO posts and the initial deployment of the new posts.

Background

2. This report follows on from the report made to Area Committees in June 2009. That report outlined the history of the warden service and the pressures facing the service that required the subsequent restructure.
3. Since June 2009 the restructure proposals have been adapted in the light of the consultation with the Trade Unions, Members, legal, HR and other staff. The decision on the restructure was made by the Director for Environment & Neighbourhoods under his delegated authority on the 30 November 2009.
4. The restructure involves 30 Neighbourhood Warden posts and 8 Technical Enforcement Officer (TEO) posts. The new structure creates 13 Community Environment Support Officer (CESO) posts that are broadly equivalent to the former warden positions and 10 Community Environment Officer (CEO) posts (C1/C3). The proposal also includes the conversion of 3 existing posts within the Health and Environmental Action Service (HEAS) to 3 deputy manager posts.
5. The restructure has been driven largely by the loss of NRF grant funding; however, it has also provided the opportunity to realign staff reporting and management arrangements to take account of service changes since the establishment of the warden service and brings greater coherence to frontline services in support of joined up delivery in localities.
6. The changes retain the key elements of both the former warden service and the Technical Enforcement Officers (TEOs) and complement other roles within the HEAS. The changes also position the service to make an effective contribution to cross service and partnership working and to successfully deliver on Area Committee priorities at the neighbourhood level. The new structure will provide a flexible staff resource that can be effectively deployed across priority neighbourhoods that experience the highest incidence of deprivation and the poorest environmental conditions.
7. Currently there are 7.5 posts which supplement the core warden service, funded on a time limited basis through Area Committees and ALMOs. These posts sit outside of the restructuring decision and Area Committees and ALMOs have the opportunity to maintain them as CESOs in addition to the revised structure. Current post holders will be included in the ring fenced recruitment process.

Locality focus

8. The wardens have worked in specific localities and this has resulted in a number of benefits. Post-holders develop a knowledge and understanding of the local area and the network of relationships within communities and with service providers and elected members. This has enabled a positive contribution to be made to tasking

operations and neighbourhood management. The new structure maintains this locality focus, targeting the neighbourhoods that have the greatest incidence of environmental issues. The posts will provide a visible presence in the community, identifying and addressing priority issues and helping to deliver on environmental issues within local neighbourhood improvement plans.

9. The initial deployment of the new posts (to be clear – this does not mean the postholders) reflects the former deployment of the warden posts to the localities in which they have worked. The reduction in the number of posts is managed on a pro-rata basis. The number of posts for this Area Committee is specified below. The HEAS will, in due course, make recommendations to the committee about the deployment of the CEOs and CESOs based on the evidence of need, other management information and intelligence and will agree the deployment with the Area Committee.

The recruitment

10. The proposed new service will have 10 CEO posts and 13 CESO posts. This will have the effect of reducing the total number of core staff to 23. All new appointments will be made to the city rather than to a single specific area. The proposed structure may be supplemented by Area Committees through the use of well-being funding.
11. Recruitment will be in accordance with council procedures and is expected to be completed in February 2010.

Recommended deployment of the new CEO/CESO posts for this Area Committee

12. This Area Committee is allocated 1 CEO and 2 CESO posts based on a pro-rata reduction of the former neighbourhood warden service. Under the previous establishment of wardens they were deployed on the following basis:
 - a. Roundhay - 0
 - b. Chapel Allerton - 4
 - c. Moortown – 0.5
13. It will be for the Area Committee to agree the final deployment of the posts with the HEAS. It is recommended that the deployment is reviewed by the Area Committee on an annual basis or if there are significant changes in circumstances. Ward member meetings will be held with the HEAS manager before the end of March 2010 to help determine the programme of deployment within each area committee area. Movement of the new posts between Area Committees is a matter for the Executive Member to determine should this be felt necessary.

Financial Implications

14. The new structure positions the service so that reliance on external grant funding is significantly reduced and provides a flexible staffing resource to deliver an increasingly responsive programme of environmental services in the most disadvantaged neighbourhoods.

Equality Impact Assessment

15. An Equality Impact Assessment has been undertaken during the restructure process in line with the Council guidance.

Recommendations

16. Members of the area committee are asked to:
 - note the content of this report
 - provide suggestions where they feel that the new posts would be of most value to be deployed in.

Background Papers

None



Leeds

CITY COUNCIL

Originator: Pat Toner

Tel: 0113 247 5613

Report of Chief Executive of Education Leeds

Area Committee Inner North East Area Committee

Date: 1st February 2010

Subject: THE FUTURE OF PRIMROSE, CITY OF LEEDS, PARKLANDS GIRLS' HIGH SCHOOLS, AND OF GIRLS ONLY SECONDARY EDUCATION IN LEEDS

<p style="text-align: center;">Electoral Wards Affected:</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="border: 1px solid black; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin-right: 10px;">√</div> <p>Ward Members consulted (referred to in report)</p> </div>	<p style="text-align: center;">Specific Implications For:</p> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="padding: 5px;">Equality and Diversity</td> <td style="text-align: center; padding: 5px;"><input checked="" type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Community Cohesion</td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Narrowing the Gap</td> <td style="text-align: center; padding: 5px;"><input checked="" type="checkbox"/></td> </tr> </table>	Equality and Diversity	<input checked="" type="checkbox"/>	Community Cohesion	<input type="checkbox"/>	Narrowing the Gap	<input checked="" type="checkbox"/>
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<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for call in <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>					

Executive Summary

The attached report was submitted to the January meeting of the Executive Board. It included recommendations that the Council should immediately:-

1. Move to formal consultation on a proposal to close Primrose High School in August 2011, and that a new 11-18 Academy, sponsored by the Co-operative Group with Leeds City College as education partner, open on the site in September 2011.
2. Move to formal consultation on a proposal to close City of Leeds High School and the future use of the site for educational provision.
3. Move to formal consultation on a proposal to close Parklands Girls High School in August 2011, and that a new co-educational 11-18 Academy, sponsored by the Edutrust Academies Charitable Trust (EACT), open on the site in September 2011.
4. Undertake a city wide consultation on the future of girls only secondary education in

Leeds.

A further report will be submitted to the April meeting of the Executive Board that will explain the outcome of these consultations. This report enables members of the Area Committee to contribute to the consultation process and inform the outcome of the consultation. The views of the Area Committee will be included in the proposed report to the Executive Board in April.

Implications for the Council

Members are asked to note that the full policy and governance as well as legal and resource implications for the Council are examined in the attached Executive Board report.

Recommendations

The Inner North East Area Committee are requested to:

- comment upon the proposal to close City of Leeds High School and the future use of the site for educational purposes;
- comment on the proposal to close Primrose High School and replace it with an academy sponsored by the Co-operative Group with Leeds City College as education partner;
- consider commenting upon the remainder of the proposals being consulted upon within the attached Executive Board report.



REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

EXECUTIVE BOARD: 6 January 2010

SUBJECT: The future of Primrose, City of Leeds, Parklands Girls' High Schools, and of girls only secondary education in Leeds.

EXECUTIVE SUMMARY

PURPOSE OF THIS REPORT

- 1 The purpose of the report is to seek approval to formally consult on proposals to i) close Primrose High School, to be replaced by an academy sponsored by the Co-operative Group, with Leeds City College as the education partner, on the same site, ii) close City of Leeds High School, and iii) close Parklands Girls' High School to be replaced by a co-educational academy sponsored by the Edutrust Academies Charitable Trust (EACT) on the same site. The report also seeks approval for a city wide consultation on the future of girls only secondary education in Leeds.

BACKGROUND INFORMATION

- 2 In 2008, the Government launched the National Challenge for every secondary school to have at least 30% of their young people achieve five good GCSEs including English and Maths. In Leeds, three schools have been identified as requiring structural solutions to respond to this challenge.
- 3 At its meeting on 14th October, Executive Board considered the latest of a series of reports on the local authority's response to the Government's National Challenge. The Board agreed to consult formally on:-
 - the closure of City of Leeds, Primrose and Parklands High Schools;
 - establishing a new co-educational Academy in east Leeds on the Parklands site by 2011;
 - establishing a 14-19 hub on the City of Leeds site by 2011;
 - establishing an Academy on the Primrose site by 2011

- 4 This report restates the case for each school and presents the formal consultation documents required, if the board agree, to proceed to formal consultation on the three schools.
- 5 The proposal on the future of Parklands Girls High School has the potential to limit parental choice through the removal of the city's ability to provide girl's only secondary education provision for those parents who wish this for their daughter. In order to assess the strength of public opinion on the implications of this in Leeds it is proposed that there is a parallel city wide consultation on the council's policy of retaining girls only secondary education in Leeds.
- 6 The nature of the consultation on the 14-19 hub is different. Work is on-going to consider with schools, colleges and other partners in the city the nature of the 14 – 19 hub. A series of workshops and consultations have commenced this term to develop a more detailed proposal. The strands being considered include: curriculum, governance, workforce and sustainability. The consultation on the closure of the City of Leeds high school will provide opportunities for respondents to comment on the use of the site for educational provision should the school close. There will be separate consultations on the 14-19 hub and this will be the subject of a separate report to the Executive Board before Easter 2010.

RECOMMENDATIONS

- 7 Members are asked to:
- i) approve moving to formal consultation on a proposal to close Primrose High School in August 2011, and that a new 11-18 Academy, sponsored by the Co-operative Group with Leeds City College as education partner, open on the site in September 2011;
 - iii) approve moving to formal consultation on a proposal to close City of Leeds High School and the future use of the site for educational provision;
 - iii) approve moving to formal consultation on a proposal to close Parklands Girls High School in August 2011, and that a new co-educational 11-18 Academy, sponsored by the Edutrust Academies Charitable Trust (EACT), open on the site in September 2011;
 - iv) approve a city wide consultation on the future of girls only secondary education in Leeds;
 - v) note that a further report will be submitted in April 2010 that will explain the outcome of these consultations and enable Members to decide how to take these proposals forward.



Agenda Item:
 Originator: Dirk Gilleard
 Pat Toner
 Telephone: 50235 / 75613

REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

EXECUTIVE BOARD: 6 January 2010

SUBJECT: The future of Primrose, City of Leeds, Parklands Girls' High Schools, and of girls only secondary education in Leeds.

<p>Electoral Wards Affected:</p> <p>All</p> <p>Ward Members consulted (referred to in report) <input checked="" type="checkbox"/></p>	<p>Specific Implications For:</p> <p>Equality & Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
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Eligible for Call-in

Not Eligible for Call-in (Details contained in the Report)

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of the report is to seek approval to formally consult on proposals to i) close Primrose High School, to be replaced by an academy sponsored by the Co-operative Group, with the Leeds City College as education partner, on the same site, ii) close City of Leeds High School, and iii) close Parklands Girls' High School to be replaced by a co-educational academy sponsored by the Edutrust Academies Charitable Trust (EACT) on the same site. The report also seeks approval for a city wide consultation on the future of girls only secondary education in Leeds.

2.0 BACKGROUND

2.1 In 2008, the Government launched the National Challenge. This means that the minimum standard expected of every secondary school is that 30% of their young

people achieve five good GCSEs including English and Maths.

- 2.2 At its meeting on 14th October, Executive Board considered the latest of a series of reports on the local authority's response to the National Challenge. This report emphasised the need to identify deliverable solutions as a matter of urgency if this complex and challenging agenda is to be taken forward successfully. The Board agreed to consult formally on:-
- the closure of City of Leeds, Primrose and Parklands High Schools;
 - establishing a new co-educational Academy in east Leeds on the Parklands site by 2011;
 - establishing a 14-19 hub on the City of Leeds site by 2011;
 - establishing an Academy on the Primrose site by 2011
- 2.3 The proposal on the future of Parklands Girls High School has the potential to limit parental choice through the removal of the city's ability to provide girl's only secondary education provision for those parents who wish this for their daughter. In order to assess the strength of public opinion on the implications of this in Leeds it is proposed that there is a parallel city wide consultation on the council's policy of retaining girls only secondary education in Leeds.
- 2.4 The nature of the consultation on the 14-19 hub is different. Work is on-going to consider with schools, colleges and other partners in the city the nature of the 14 – 19 hub. A series of workshops and consultations have commenced this term to develop a more detailed proposal. The strands being considered include: curriculum, governance, workforce and sustainability. The consultation on the closure of the City of Leeds high school will provide opportunities for respondents to comment on the use of the site for educational provision should the school close. This will be the subject of a separate report to the Executive Board before Easter 2010.
- 2.5 Work has now been undertaken to identify suitable sponsors for the proposed academies, to secure expressions of interest, and to identify the required size for these institutions to meet current and future need.

3.0 MAIN ISSUES

- 3.1 The role of the Local Authority is changing from provider of services to the commissioner of provision to serve local communities. Academies are independent schools whose success is dependent upon the absolute responsibility given to their sponsors, their governing bodies, and their principals. They are established through an agreement between the Department for Children, Schools and Families (DCSF), the Local Authority, and the sponsor.
- 3.2 Education Leeds has liaised with the DCSF to identify suitable sponsors for both of the proposed academies.
- 3.3 **Primrose**
- 3.3.1 Primrose High School faces significant challenges; the standards achieved by the school are low compared with those achieved in similar schools in Leeds. This

means that not enough young people are succeeding and reaching their potential at present. At present Primrose is not enabling enough young people to achieve the five good GCSE's including English and Maths expected through the national challenge.

3.3.2 Education Leeds and the school have been working together and there have been improvements. However, we are not confident that the leadership; attendance; standards; achievement; and the budget: can improve quickly enough to benefit the young people in the school now and those likely to attend the academy in the future.

3.3.3 With the input from the Co-operative Group and Leeds City College as educational partner we are confident that all these issues will be addressed and continuous improvement will be secured. The Co-operative Group will use its cooperative structure; ethos, values & principles to engage the local communities that Primrose serves and work with other academies and sponsors to ensure the benefits of its cooperative way of working are shared. The sponsor also aims to use co-operative solutions to improve the educational attainment of the school, build community engagement, and ensure that co-operative values are embraced by every pupil for their time at school and in their adult lives. The Co-operative Group wants to develop a strong co-operative curriculum and use its values and principles to drive improvements within the school. This will lead to the organisation's eventual aim of creating a future network of all co-operative schools, colleges and academies.

3.3.4 The Co-operative Group have agreed to sign and abide by the Leeds Memorandum of Understanding on how academies will operate in Leeds.

3.3.5 A move to formally consult on a proposal to close Primrose High School and replace it by an academy sponsored by the Co-operative Group, with Leeds City College as education partner, does not require the City Council to make binding decisions on the future of Primrose High School at this stage. If through the process of consultation an alternative proposal emerges as the best solution for improving young people's outcomes in inner north east Leeds, it could still be developed. A further report will be available in April that will enable the Council to decide how to take these proposals forward.

3.3.6 The public consultation document is attached as Annex 1.

3.4 City of Leeds

3.4.1 City of Leeds High School faces significant challenges; the standards achieved by the school are very low compared with those achieved in similar schools in Leeds and nationally. This means that not enough young people are succeeding and reaching their potential at present. At present City of Leeds is not enabling enough young people to achieve the five good GCSE's including English and Maths expected through the national challenge.

3.4.2 The school has not been successful in attracting enough good leaders. We are not confident that the leadership; attendance; standards; achievement; and the

budget can improve quickly enough to benefit the young people in the school.

- 3.4.3 By offering places in other schools, as an alternative for the young people currently attending City of Leeds High School, we will create more viable school places that will maximise their potential. We also anticipate this being welcomed by parents. Each of these schools has strong leadership capacity and can point to recent improvements in young people's attendance, standards, and achievement.
- 3.4.4 Work is on-going with schools and colleges across Leeds to consider the nature of vocational provision for 14 to 19 year olds that might continue to make use of the City of Leeds site as a place for learning, that is, as a 14-19 hub. This will be the subject of a separate report to the Executive Board.
- 3.4.5 A move to formally consult on a proposal to close City of Leeds High School does not require the City Council to make binding decisions on the future of the school at this stage. If through the process of consultation an alternative proposal emerges as the best solution for improving young people's outcomes in inner north west Leeds, it could still be developed. A further report will be available in April that will enable the Council to decide how to take these proposals forward.
- 3.4.6 The public consultation document is attached as Annex 2.

3.5 Parklands Girls' High School

- 3.5.1 There are 74 girls in the current year 7 in Parklands Girls' High School. The school is able to take 140. It does not have many pupils on roll from elsewhere in Leeds. Not enough parents are choosing single sex education for their daughters. In the east of Leeds the population of young people is growing, and all the other local schools in the area are full or nearly full. Parklands is also at the heart of the EASEL regeneration area, which will deliver more family homes to this area of Leeds. We need more school places in the East of Leeds to meet the needs of a growing population and ensure that more young people are given the best chance to achieve their potential in a thriving and increasingly successful school.
- 3.5.2 The school has just recorded its best ever GCSE results with 33% of students gaining at least five GCSEs including English and mathematics, for the first time beating the government's floor target of 30%. Because of the way schools are funded, any fall in the number of girls attending the school puts pressure on Parklands' budget and its ability to continue making progress.
- 3.5.3 We are not confident that the attendance; standards; achievement; and budget situation: can improve quickly enough to benefit girls in the school now and in the future. This is in part because the number of girls attending the school is reducing it will be harder to keep the school's best staff and that will make continuing improvements very difficult indeed.
- 3.5.4 With the input from the proposed sponsor (EACT) we are confident that all these issues will be addressed and continuous improvement will be secured by:

- consolidating and accelerating current progress to ensure that all students achieve their personal and academic potential;
- making extra capacity available in the form of resources and professional expertise so that continuing improvement is sustained;
- challenging and supporting the academy to become a 'Centre of Excellence' and a beacon for learning throughout the community;
- ensuring the life-chances of every single student are enhanced and that they are equipped to become successful citizens, who contribute fully to the academy and to the social and economic well-being of the wider community.

3.5.5 The EACT have agreed to sign and abide by the Leeds Memorandum of Understanding on how academies will operate in Leeds.

3.5.6 A move to formally consult on a proposal to close Parklands Girls' High School and replace it by an academy sponsored by the EACT does not require the City Council to make binding decisions on the future of Parklands Girls' High School at this stage. If through the process of consultation an alternative proposal emerges as the best solution for improving young people's outcomes in east Leeds, it could still be developed. However it should be noted that the City Council's response to this consultation will be linked to the outcome of the consultation below on the future of girls only secondary education in Leeds (see 3.6.6 below). A further report will be available in April that will enable the Council to decide how to take these proposals forward.

3.5.7 The public consultation document is attached as Annex 3.

3.6 Girls only secondary education in Leeds

3.6.1 Research on single-sex education concludes that there is no convincing evidence that it has a significant impact on pupil performance.

3.6.2 There is currently one girls-only secondary school in Leeds – Parklands Girls' High School. Every year fewer parents in Leeds choose girls only education for their daughter. There are 140 Year 7 places at the school, but only 74 girls in Year 7. Of the parents and carers of girls starting Year 7 in 2009, 63 selected Parklands as their first preference, six placed it second and five placed it third. This means the school only fills 45% of its places through first preferences, down from 48.6% in 2008 and 64.2% in 2007.

3.6.3 Because of the way schools are funded, this puts pressure on Parklands Girls' High School's budget. The school doesn't have enough money for staff or resources, making it very difficult to keep improving standards in the classroom. This will mean that girls at the school will not receive the same opportunity to achieve their potential as their peers who are attending other schools in the city. Unless there is a large and immediate increase in the number of parents choosing girls only education for their daughter, this problem will only get worse.

- 3.6.4 The majority of girls who attend Parklands Girls' High School do so because it is their local neighbourhood school. Few girls travel across the city specifically to attend a single-sex girls' school. This suggests that there is limited demand across the city for girls-only education.
- 3.6.5 Not enough parents are choosing single sex education for their daughters. Education is the key to improving life chances for children and young people in Leeds. This means we need good, inclusive and improving schools. We have to make sure that every school is strongly supported and valued by parents, carers and its local community. At the moment, girls-only education is not strongly supported in Leeds so we need to ask the people of Leeds if we should continue to provide it.
- 3.6.6 A move to formally consult on a proposal to stop providing girls-only secondary education in Leeds has the potential to have an impact on how the council responds to the outcome of the consultation on the future of Parklands Girls' High School. Therefore the outcomes of these two consultations must be considered to be linked. If through the process of consultation an alternative proposal emerges as the best solution to improve the popularity of girls only secondary education in Leeds, it could still be developed. A further report will be available in April that will enable the Council to decide how to take these proposals forward.
- 3.6.7 The public consultation document is attached as Annex 4.

3.7 Other issues

- 3.7.1 The Central Leeds Learning Federation was established between Primrose High School and City of Leeds High School to explore how this model of governance could add capacity to each school's ambitions to improve outcomes. The Federation has provided real opportunities for the flexible deployment of resources and expertise. However, both schools continue to face considerable challenges. The leadership capacity available to the federation has been a limiting factor and the shared capacity for improvement available through the Federation has been divided between developing the new model and improving outcomes. As a result, the Federation has been unsuccessful and has not impacted sufficiently on outcomes for young people.
- 3.7.2 As a consequence of these proposals, should either Primrose High School or City of Leeds High School close in 2011 then the Central Leeds Learning Federation would automatically be dissolved.
- 3.7.3 Whilst there are relatively small pupil cohorts entering the secondary sector between 2010 and 2012, cohort sizes will begin to increase again from 2013 onwards reflecting the larger cohort sizes currently within primary schools. The sharply rising birth indicates a need in the longer term to plan secondary and 14-19 provision on a scale that reflects this growth. The proposed co-educational academy on the Parklands site needs to be larger than the demand for the predecessor school to make allowance for future population growth and the impact of EASEL regeneration.

3.8 The proposed consultation process

3.8.1 Subject to the Board's agreement it is proposed that the consultation will run from Thursday the 7th of January 2010 until Friday the 5th of March 2010.

3.8.2 The consultation booklet will be available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It will be available in each of the Council's one stop shops and libraries, and copies will also be provided to each of the three schools. Finally the booklet will also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

3.8.3 The proposals will be considered by the Inner North West, Inner North East, Inner East, and Outer East Area Committees. There will also be meetings with each school council, staff team, and governors to capture their feedback on the proposals that impact directly on them. In each school there will be a public meeting. In addition to this there will be a series of public meetings in various locations across Leeds in order to capture responses to the proposal to stop providing girls only education in Leeds. Minutes will be produced following each meeting and these will be presented as part of the report on the consultation to the March meeting of Executive Board.

3.8.4 Written responses can be made:

- Using the pro-forma in the consultation booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous. However, people will be encouraged to give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their next decision.

3.8.5 All the responses received will be summarised and presented to the April Executive Board meeting.

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

4.1 Since Leeds Admissions Policy is based on a "nearest" criteria that applies to all mixed sex, non faith schools and academies, a proposal to cease to provide places on the City of Leeds site would change the priority areas for all of the neighbouring secondary schools. Similarly co-educational provision on the Parklands site would alter priority areas for all of its neighbouring secondary schools. Any decision to retain girl's only education on a site other than the Parklands site would change the priority areas for all of the secondary schools in Leeds. Such changes would need to be reflected in the published admission

arrangements. The outcome of these consultations would need to be considered as part of the annual consultation on admission arrangements for Leeds and form part of the published admission arrangements for 2011.

- 4.2 If the proposal to stop providing girls only secondary education in Leeds is accepted by the council then consideration will need to be given to how to respond to those parents who opted to send their daughters to Parklands Girls High School specifically because it provided girls only education. Special arrangements may have to be made with neighbouring authorities and additional transport costs incurred during the transition.
- 4.3 Proposals identified in this report would impact on the “Narrowing the Gap” and “Going up a League” agendas. Academies in Leeds have the potential to contribute to the ambitious targets to meet key priorities within the Children and Young People’s Plan and the work on the Local Area Agreement.
- 4.4 The proposals would address the requirements of the Council to respond to the National Challenge in respect of any structural change to the targeted schools.

5.0 LEGAL AND FINANCIAL IMPLICATIONS

- 5.1 Parklands Girls High School occupies generally poor buildings and was a part of Leeds’ successful BSF wave 1 bid. The limited capital allocation available for a scheme has been retained pending a decision on the future of the school/site. However, the DCSF have now indicated that a further £10m is now available to support an academy proposal aligned to population growth, enabling both a larger facility and a transformational scheme to be developed. This has the potential to significantly contribute not only to the educational outcomes for children in east Leeds but also to the Council’s wider regeneration aspirations for that community. The proposed co-educational academy will offer provision to children and young people aged 11-18, with an admission limit rising to 240 in their new building. Although larger than current demand would warrant, this provides for future growth as well as displacement caused by the proposed closure of City of Leeds High School
- 5.2 Primrose High School currently occupies a PFI building with Shakespeare Primary School and Local Authority Children’s Centre. There will be both legal and financial implications associated with the transfer of part of this PFI resource from the local authority to an academy sponsor. These financial implications will have to be explicitly addressed in any subsequent report to the Executive Board on these proposals.
- 5.3 The funding of secondary and post-16 provision in Leeds is a significant part of the Children’s Services overall budget and part of the Learning and Skills Council budget. The establishment of two further academies in Leeds has financial implications for Leeds City Council. These financial implications will be explicitly addressed in any subsequent report to the Executive Board on these proposals.
- 5.4 All staff permanently employed at Primrose High School will benefit from employment protection legislation and will automatically transfer into the new academy under TUPE regulations. Similarly staff permanently employed at

Parklands Girls' High School will automatically transfer into the new academy under TUPE regulations. However, staff currently employed at City of Leeds High School will be potentially redundant if these proposals are ultimately accepted. Education Leeds and Leeds City Council will use their existing and largely successful arrangements to find alternative employment for these staff.

5.5 Following consultation, should the Executive Board wish to proceed with these proposals then statutory notices will be required.

6.0 RECOMMENDATIONS

Members are asked to:

i) approve moving to formal consultation on a proposal to close Primrose High School in August 2011, and that a new 11-18 Academy, sponsored by the Co-operative Group, with Leeds City College as education partner, open on the site in September 2011;

iii) approve moving to formal consultation on a proposal to close City of Leeds High School and the future use of the site for educational purposes;

iii) approve moving to formal consultation on a proposal to close Parklands Girls High School in August 2011, and that a new co-educational 11-18 Academy, sponsored by the Edutrust Academies Charitable Trust (EACT), open on the site in September 2011;

iv) approve a city wide consultation on the future of girls only secondary education in Leeds;

v) note that a further report will be submitted in April 2010 that will explain the outcome of these consultations and enable Members to decide how to take these proposals forward.

Background Papers:-

Executive Board, 5 December 2008 – Building School for the Future: Expression of interest for follow-on projects

Executive Board January 2009 – The National Challenge and structural change to secondary provision in Leeds Progress Report

Executive Board March 2009 – The National Challenge and Structural Change to Secondary Provision in Leeds

Executive Board October 2009 - The National Challenge and Structural Change to Secondary Provision in Leeds

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Annex 1

DRAFT CONSULTATION DOCUMENT: PRIMROSE

Introduction

This booklet contains information about the challenge to raise standards for young people in the inner North East of Leeds. It includes a proposal to close Primrose High School and replace it with an academy sponsored by the Co-operative Group with Leeds City College as educational partner. We are holding a public consultation between 7 January 2010 and 5 March 2010 to find out what you think about this proposal. This public consultation will help the Executive Board of Leeds City Council make a decision about the proposal.

Please read this booklet. You can also attend the public meeting. We want to know what you think about this proposal. Details of how you can tell us your views are at the end of this booklet.

What is the proposal?

To close Primrose High School in August 2011 and replace it with an academy sponsored by the Co-operative Group, opening in September 2011 on the same site.

What are Academies?

“Academies are all-ability, state-funded schools established and managed by sponsors from a wide range of backgrounds, including high performing schools and colleges, universities, individual philanthropists, businesses, the voluntary sector, and the faith communities. Some are established educational providers, and all of them bring a record of success in other enterprises which they are able to apply to their Academies in partnership with experienced school managers.

Academies are set up with the backing of their local authority, which also has a seat on the academy's governing body. Academies are not maintained by the local authority, but they collaborate closely with it, and with other schools in the area. Academies are funded at a level comparable to other local schools in their area.

Sponsors challenge traditional thinking on how schools are run and what they should be like for students. They seek to make a complete break with cultures of low aspiration which afflict too many communities and their schools.”

Source: Department for Children Schools and Families website 2009

The academy proposed here

It will be sponsored by the Co-operative Group with Leeds City College as educational partner. The Co-operative Group is widely recognised across the UK as a family of businesses, democratically run by its members, to meet common needs and aspirations. The Co-operative Group's businesses include food, banking, insurance, travel, farming, funerals and healthcare.

The Co-operative has a strong presence in Leeds and is already sponsoring projects in Manchester and Stoke-on-Trent. The Group is working with schools across the UK, developing co-operative approaches to providing young people with the skills and understanding they need for their futures.

The Co-operative Group will use its cooperative structure; ethos, values & principles to engage the local communities that Primrose serves and work with other academies and sponsors to ensure the benefits of its cooperative way of working are shared.

It also aims to use the co-operative solutions to improve the educational attainment of the school, build community engagement, and ensure that co-operative values are embraced by every pupil for their time at school and in their adult lives.

The Co-operative Group wants to develop a strong co-operative curriculum and use its values and principles to drive improvements within the school. This will lead to the organisation's eventual aim of creating a future network of all co-operative schools, colleges and academies.

Why do we want to close Primrose High School and replace it with an Academy sponsored by the Co-operative Group?

Primrose High School faces significant challenges; the standards achieved by the school are low compared with those achieved in similar schools in Leeds. This means that not enough young people are succeeding and reaching their potential at present.

In 2008, the Government launched the National Challenge. This means that the minimum standard expected of every secondary school is that 30% of their young people achieve five good GCSEs including English and Maths. At present Primrose is not supporting enough young people to achieve this.

Education Leeds and the school have been working together and some things have improved recently. However, we are not confident that the leadership; attendance; standards; achievement; and the budget: can improve quickly enough to benefit the young people in the school now and those likely to attend the academy in the future.

With the input from the Co-operative Group we are confident that all these issues will be addressed and continuous improvement will be secured by:

What will this mean for young people in inner North East Leeds?

Primrose pupils will transfer to the academy automatically. Primrose High School will close on 31 August 2011. The new academy will open on 1 September 2011. Parents of Year Six children who want to choose the academy will be able to apply through the normal admissions process starting in 2010.

What happens to staff?

The Co-operative Group will appoint a new leadership team and establish a shadow governing body for the new academy. Once this has been done, they will develop a staffing structure for the academy. Throughout the transition staff will be encouraged and

supported to continue the development of their career within the academy and to support the process of change. All staff permanently employed at Primrose High School will benefit from employment protection legislation and will automatically transfer into the new academy.

What other options have been considered?

The other options we have considered are:

- Close Primrose High School and expand provision at other schools in the area.

Primrose High School is a new, purpose-built school serving this part of inner North East Leeds. If we close Primrose High School and do not replace it on the same site there will not be enough secondary school places in this part of the city. Transferring young people to other schools in the area would be unnecessarily disruptive.

- Leave Primrose High School unchanged.

There is a need to act quickly so that Primrose High School delivers high quality education - both now and in the future - and effectively meets the needs and aspirations of the community it serves. Leaving the school unchanged means that not enough young people will succeed and reach their potential.

How to comment on these proposals

This consultation runs from Thursday 7 January 2009 to Friday 5th March 2010. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5th March 2010.

We will be consulting with the Inner North East area committee at the meeting on 1 February 2010 at 4pm

We are holding a public meeting on 11 February 2010 at 7pm, at Primrose High School, where you will have the opportunity to debate the proposal and let us know your views.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website: www.educationleeds.co.uk/schoolorganisation. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on the 7th April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

If the Executive Board decides to proceed a statutory notice confirming the details of, and inviting comments on, the final proposal is likely to be published after Monday 12 April 2010 in the Yorkshire Evening Post, and at: www.educationleeds.co.uk/schoolorganisation.

If you want to make sure the Executive Board considers your comments when making their final decision, you should make them again at this stage. This applies even if the comments are the same as you have contributed to this consultation.

The Executive Board must make its decision within two months of the statutory notice period, so the final decision on this proposal is likely to be made at their meeting in June 2010.

The School Organisation Advisory Body is made up of representatives from the area's education community. It has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools. If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board meeting to make its recommendation on the proposals.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5th March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council on 7 April 2010..

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposed closure of Primrose High School in August 2011?

2. What are your views on the proposed Academy? For example, do you have any views on the sponsor or its proposal?

3. Have you found this booklet useful?	
4. Have you found the consultation process useful?	
5. Do you have any other comments or views?	
Your personal details (if you would like your response can be formally acknowledged):	
Name:	
Address:	
e-mail address:	
Parent/Carer of present pupil(s) <input type="checkbox"/> Parent/Carer of primary school child <input type="checkbox"/> Other adult relative <input type="checkbox"/> Pupil <input type="checkbox"/> Governor <input type="checkbox"/>	Member of staff <input type="checkbox"/> Local Resident <input type="checkbox"/> Elected Member <input type="checkbox"/> Community Representative <input type="checkbox"/> Other <input type="checkbox"/>
Data Protection Act 1998 Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.	
Please send your reply to: The Chief Executive, Education Leeds, FAO School Organisation Team 9 th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT	

Appendix 1 – Facts about Primrose High

Capacity 765

Numbers on Roll

Year	No on Roll	% surplus
2005	704	8
2006	720	6
2007	872	17
2008	877	16
2009	917	13

Parental preference

Year	Capacity	First pref	Second pref	Third pref	% 1 st pref of capacity
2007	180	149	19	12	82.7
2008	180	144	24	12	80
2009	180	135	26	4	75

Achievement

	2005	2006	2007	2008	2009
5A*-C incl English and maths	10.7	16.8	23.0	19.0	15.3
5A*-C	23.0	26.9	30.0	31.0	38.2
5 A*-G	70.0	75.6	78.0	82.0	75.7
1+ A-G	90.0	88.0	91.0	97.0	88.9

Attendance

	2006/07	2007/08	2008/09
Attendance	83.8	84.30	85.75
Authorised absence	5.8	8.75	8.21
Unauthorised absence	10.4	6.95	6.04

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Annex 2

DRAFT CONSULTATION DOCUMENT: CITY OF LEEDS

Introduction

This booklet contains information about the challenge to raise standards for young people in the inner North West and inner East of Leeds. It includes a proposal to close City of Leeds High School. We are holding a public consultation between 7 January 2010 and 5 March 2010 to find out what you think about this proposal. This public consultation will help the executive board of Leeds City Council make a decision about the proposal.

Please read this booklet. You can also attend the public meeting. We want to know what you think about this proposal. Details of how you can tell us your views are at the end of this booklet.

What is the proposal?

To close City of Leeds High School on 31 August 2011.

Why do we want to close City of Leeds High School?

City of Leeds High School faces significant challenges. The standards achieved by the school are very low compared with those achieved in similar schools in Leeds and nationally. This means that not enough young people are succeeding and reaching their potential at present.

In 2008, the Government launched the National Challenge. This means that the minimum standard expected of every secondary school is that 30% of their young people achieve five good GCSEs including English and Maths. At present City of Leeds is not helping enough young people to achieve this. Indeed the school has consistently struggled to support enough young people to achieve good grades.

The school has not been successful in attracting enough good leaders. We are not confident that the leadership; attendance, standards, achievement, and the budget can improve quickly enough to benefit the young people in the school.

We believe that by offering places in other schools as an alternative for the young people currently attending City of Leeds High School, this will create more viable school places that will maximise their potential. We also anticipate this being welcomed by parents. Each of these schools have more leadership capacity than City of Leeds High School and can point to recent improvements in young people's attendance, standards, and achievement.

The consultation on the closure of the City of Leeds high school will provide opportunities for respondents to comment on the use of the site for educational provision should the school close. This would be the subject of a further consultation. However you may wish to comment on the use of the site for educational provision should the school close.

What will this mean for young people?

Important and urgent work will develop a specific plan for each young person currently attending the school. Dependant upon where they live they will be offered a place in either Carr Manor High School, the proposed Parklands Academy, the proposed Primrose Academy, Leeds South Academy, or Lawnswood High School. For some older pupils, and particularly those on vocational courses provision other than at a school might be more appropriate. This will be arranged.

What happens to staff?

The staff currently employed at City of Leeds High School will be potentially redundant. Education Leeds and Leeds City Council will use their existing and largely successful arrangements to find alternative employment for these staff. Where possible these arrangements will be linked to the transition arrangements developed for each young person so that there will be someone employed in each school who is known to the pupil.

What other options have been considered?

The other options we have considered are :

- Close City of Leeds High School and replace it with an academy.

There have been a range of interventions, including headteachers from other schools and a formal partnership with another school. There is some evidence that these have helped pupils and staff in the short term improve. However, this improvement has not continued for more than one or two years as has happened in other schools in Leeds. The school struggles to draw in children from its local area or community. Having considered potential academy sponsors we were not convinced that this would deliver both the urgent improvement for young people attending the school now and keep this improvement going for future generations.

- Leave City of Leeds High School unchanged.

There is a need to act quickly so that City of Leeds High School delivers high quality education - both now and in the future - and effectively meets the needs and aspirations of the community it serves. Leaving the school unchanged means that not enough young people will succeed and reach their potential.

How to comment on these proposals

This consultation runs from Thursday 7 January 2010 to Friday 5th March 2010. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5th March 2010.

We will be consulting with the Inner North East area committee at the meeting on 1 February 2010 at 4pm and the Inner North West area committee on 25 February at 7pm.

We are holding a public meeting on 10 February at 7pm at the City of Leeds High School, where you will have the opportunity to debate the proposal and let us know your views.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website: www.educationleeds.co.uk/schoolorganisation. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on 7 April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

If the Executive Board decides to proceed a statutory notice confirming the details of, and inviting comments on, the final proposal is likely to be published after Monday 12 April 2010 in the Yorkshire Evening Post, and at: www.educationleeds.co.uk/schoolorganisation.

If you want to make sure the Executive Board considers your comments when making their final decision, you should make them again at this stage. This applies even if the comments are the same as you have contributed to this consultation.

The Executive Board must make its decision within two months of the statutory notice period, so the final decision on this proposal is likely to be made at their meeting June 2010.

The School Organisation Advisory Body is made up of representatives from the area's education community. It has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools. If objections are received, the

School Organisation Advisory Board will sit ahead of the Executive Board meeting to make its recommendation on the proposals.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5th March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council in April 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposed closure of City of Leeds High School in August 2011?

2. Have you found this booklet useful?

3. Have you found the consultation process useful?

4. Do you have any other comments or views?

--

Your personal details (if you would like your response can be formally acknowledged):

Name:

Address:

e-mail address:

Parent/Carer of present pupil(s)	<input type="checkbox"/>	Member of staff	<input type="checkbox"/>
Parent/Carer of primary school child	<input type="checkbox"/>	Local Resident	<input type="checkbox"/>
Other adult relative	<input type="checkbox"/>	Elected Member	<input type="checkbox"/>
Pupil	<input type="checkbox"/>	Community Representative	<input type="checkbox"/>
Governor	<input type="checkbox"/>	Other	<input type="checkbox"/>

Data Protection Act 1998
Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:
The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

Appendix 1

City of Leeds

Capacity: 798

Achievement

	2005	2006	2007	2008	2009
5A*-C incl English and maths	12.2	15.0	14.0	12.0	11.5
5A*-C	29.0	16.0	21.0	32.0	23.0
5 A*-G	82.2	77.0	74.0	80.0	72.7
1+ A-G	92.2	87.0	93.0	93.0	93.5

Parental preferences

Year	Capacity	First pref	Second pref	Third pref	% 1st pref of capacity
2007	150	48	6	5	32
2008	150	41	8	2	27.3
2009	150	43	4	1	28.6

Number on roll

Year	No on Roll	% surplus
2005	488	45
2006	591	30
2007	627	25
2008	625	27
2009	575	28

Attendance

	2006/07	2007/08	2008/09
Attendance	82.6	84.78	87.33
Authorised absence	6.7	7.83	8.08
Unauthorised absence	10.7	7.4	4.59

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Annex 3

DRAFT CONSULTATION DOCUMENT: PARKLANDS GIRLS' HIGH SCHOOL

Introduction

This booklet contains information about the challenge to raise standards for young people in East Leeds. It includes a proposal to close Parklands Girls' High School and replace it with an academy sponsored by the Edutrust Academies Charitable Trust (EACT). We are holding a public consultation between 7 January 2010 and 5 March 2010 to find out what you think about this proposal. This public consultation will help the executive board of Leeds City Council make a decision about the proposal.

Please read this booklet. You can also attend the public meeting. We want to know what you think about this proposal. Details of how you can tell us your views are at the end of this booklet.

What is the proposal?

To close Parklands Girls' High School in August 2011 and replace it with a co-educational (that is girls and boys) academy sponsored by the EACT, opening in September 2011 on the same site.

What are Academies?

“Academies are all-ability, state-funded schools established and managed by sponsors from a wide range of backgrounds, including high performing schools and colleges, universities, individual philanthropists, businesses, the voluntary sector, and the faith communities. Some are established educational providers, and all of them bring a record of success in other enterprises which they are able to apply to their Academies in partnership with experienced school managers.

Academies are set up with the backing of their local authority, which also has a seat on the academy's governing body. Academies are not maintained by the local authority, but they collaborate closely with it, and with other schools in the area. Academies are funded at a level comparable to other local schools in their area.

Sponsors challenge traditional thinking on how schools are run and what they should be like for students. They seek to make a complete break with cultures of low aspiration which afflict too many communities and their schools.”

Source: Department for Children Schools and Families website 2009

The proposed academy

The proposed academy will be sponsored by the EACT who already sponsor the Leeds West Academy and six other open academies across the country. EACT will ensure that:

- current progress is consolidated and accelerated, to ensure that all students achieve their personal and academic potential

- extra capacity is made available in the academy in the form of resources and professional expertise so that continuing improvement is sustained
- the academy is challenged and supported to become a 'Centre of Excellence' and a beacon for learning throughout the community
- the life-chances of every single student are enhanced and that they are equipped to become successful citizens, who contribute fully to the academy and to the social and economic well-being of the wider community

Why do we want to close Parklands Girls' High School and replace it with a co-educational (that is girls and boys) Academy sponsored by the EACT?

There are 74 girls in year 7. Parklands Girls' High School is able to take 140. Parklands Girls' High School does not have many pupils on roll from elsewhere in Leeds. Not enough parents are choosing single sex education for their daughters. In the east of Leeds the population of young people is growing, and all the other local schools in the area are full or nearly full. Parklands is also at the heart of the EASEL regeneration area, which will deliver more family homes to this area of Leeds. We need more school places in the East of Leeds to meet the needs of a growing population and ensure that more young people are given the best chance to achieve their potential in a thriving and increasingly successful school.

The school has just recorded its best ever GCSE results with 33% of students gaining at least five GCSEs including English and mathematics, for the first time beating the government's minimum 'national challenge' target of 30%. Because of the way schools are funded, the fall in the number of girls attending the school puts pressure on Parklands' budget and its ability to continue making the progress required.

We are not confident that the leadership; attendance; standards; achievement; and the budget can improve quickly enough to benefit girls in the school now and in the future. This is in part because the number of girls attending the school is reducing and it will be harder to keep the school's best staff and that will make continuing improvements very difficult.

With the input from EACT we are confident that all these issues will be addressed and continuous improvement will be secured by:

- the consolidation of an ethos which is focused on learning and achievement, which fosters unity and citizenship, and which is based on respect for people from diverse backgrounds
- providing an educational experience of the highest quality and the widest opportunities for all, irrespective of ability, gender, faith or race
- establishing partnerships with local employers and businesses, colleges of further education and universities to ensure the effective progression of students, to maximise opportunities and to provide a rich and rewarding learning experience for students at the academy.

- welcoming the new academy into the EACT family of Academies across the country to provide further support and to ensure the identification, celebration and exchange of best practice
- the work of the EACT Education Team, which will provide regular, experienced and high-quality support and challenge, fulfilling an essential quality assurance function
- establishing the new academy at the heart of its community and ensuring that it is an asset to the community. The facilities and resources will be available for use by the community after school hours, throughout weekends and school holidays

What will this mean for young people in East Leeds?

Parklands pupils will transfer to the academy automatically. Parklands Girls' High School will close on 31 August 2011. The new academy will open on 1 September 2011.

Parents of Year Six children who want to choose the academy will be able to apply through the normal admissions process starting in 2010. Boys will be able to apply for places in every year group that has a space.

What happens to staff?

The EACT will appoint a new leadership team and establish a shadow governing body for the new academy. Once this has been done, they will develop a staffing structure for the academy. Throughout the transition staff will be encouraged and supported to continue the development of their career within the academy and to support the process of change. All staff permanently employed at Parklands Girls' High School will benefit from employment protection legislation and will automatically transfer into the new academy.

What other options have been considered?

The other options we have considered are :

- Relocate Parklands Girls' High School to a city centre site.

The city council has not got the money to relocate Parklands into the city centre where it might attract girls from a larger area. Even if the city council could do this, the growing school population in the East of Leeds would mean that there would still need to be a mixed secondary school to replace Parklands.

- Close Parklands Girls' High School and expand provision at other schools in the area.

We need more school places in the East of Leeds to meet the needs of a growing population. Transferring young people to other schools would not secure sufficient school places. This option doesn't build on the schools recent improvements and therefore would be unnecessarily disruptive to both young people and to staff.

- Leave Parklands Girls' High School unchanged.

There is a need to act quickly so that Parklands Girls' High School delivers high quality education - both now and in the future - and effectively meets the needs and aspirations of the community it serves. Leaving the school unchanged means that not enough young people will succeed and reach their potential.

How to comment on these proposals

This consultation runs from Thursday 7th January 2009 to Friday 5th March 2010. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5th March 2010.

We will be consulting with the Inner East area committee at the meeting on 4 February 2010 at 6.30pm and with the Outer East area committee at their meeting on 9 February at 4pm.

We are holding a public meeting on 24th February 2010 at 7pm, at Parklands Girls High School, where you will have the opportunity to debate the proposal and let us know your views.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website: www.educationleeds.co.uk/schoolorganisation. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on 7 April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

If the Executive Board decides to proceed a statutory notice confirming the details of, and inviting comments on, the final proposal is likely to be published after Monday 12 April 2010 in the Yorkshire Evening Post, and at: www.educationleeds.co.uk/schoolorganisation.

If you want to make sure the Executive Board considers your comments when making their final decision, you should make them again at this stage. This applies even if the comments are the same as you have contributed to this consultation.

The Executive Board must make its decision within two months of the statutory notice period, so the final decision on this proposal is likely to be made at their meeting in June 2010.

The School Organisation Advisory Body is made up of representatives from the area's education community. It has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools. If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board meeting to make its recommendation on the proposals.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5 March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council in April 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposed closure of Parklands Girls High School in August 2011?

2. What are your views on the proposed Academy? For example, do you have any views on the sponsor or its proposal?

3. Have you found this booklet useful?	
4. Have you found the consultation process useful?	
5. Do you have any other comments or views?	
Your personal details (if you would like your response can be formally acknowledged):	
Name:	
Address:	
e-mail address:	
Parent/Carer of present pupil(s) <input type="checkbox"/> Parent/Carer of primary school child <input type="checkbox"/> Other adult relative <input type="checkbox"/> Pupil <input type="checkbox"/> Governor <input type="checkbox"/>	Member of staff <input type="checkbox"/> Local Resident <input type="checkbox"/> Elected Member <input type="checkbox"/> Community Representative <input type="checkbox"/> Other <input type="checkbox"/>
Data Protection Act 1998 Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.	
Please send your reply to: The Chief Executive, Education Leeds, FAO School Organisation Team 9 th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT	

Appendix 1 Facts about Parklands Girls High

Capacity 918 (was 805 before 2007)

Numbers on roll

Year	No on Roll	% surplus
2005	798	1
2006	821	-2
2007	787	14
2008	766	17
2009	728	21

Parental preference

Year	Year 7 Capacity	First pref	Second pref	Third pref	% 1 st pref of capacity
2007	140	90	15	11	64.2
2008	140	68	11	6	48.57
2009	140	63	6	5	45

Achievement

	2005	2006	2007	2008	2009
5A*-C incl English and maths	22.0	16.3	23.5	19.0	32.6
5A*-C	36.6	27.0	32.2	26.0	42.0
5 A*-G	78.9	72.3	77.2	81.0	86.2
1+ A-G	96.0	94.0	93.0	97.0	94.9

Attendance

	2006/07	2007/08	2008/09
Attendance	85.2	87.1	88.3
Authorised absence	6.88	8.07	5.73
Unauthorised absence	7.94	4.63	5.99

Annex 4

CONSULTATION DOCUMENT:

GIRLS ONLY PROVISION

Introduction

This booklet contains information about a proposal for Leeds City Council to stop providing government-funded, girls-only secondary education in Leeds. We are holding a public consultation between Thursday 7 January and Friday 5 March 2010 to find out what you think about this proposal. This public consultation will help Leeds City Council's Executive Board make a decision about the proposal.

This proposal is only about government-funded, girls-only secondary education. It does not affect any private girls-only education in Leeds as this is not provided by Leeds City Council.

Please read this booklet. You can also attend the public meeting. Details of how you can tell us your views are at the end of this booklet.

Why are we holding this consultation?

We believe in the importance of local schools for local children wherever possible. We know that education is the key to improving life chances for children and young people in Leeds. This means we need good, inclusive and improving schools. We have to make sure that every school is strongly supported and valued by parents, carers and its local community. At the moment, girls-only education is not strongly supported in Leeds, so we need to ask the people of Leeds if we should continue to provide it.

What is the proposal?

The proposal is for Leeds City Council to stop providing government-funded, girls-only secondary education in Leeds.

What is the current girls-only education provision in Leeds?

There is currently one government-funded, girls-only secondary school in Leeds, this is Parklands Girls' High School. Every year, fewer parents and carers in Leeds choose girls-only education for their daughter. There are 140 Year 7 places at the school, but 74 girls in Year 7. Of the parents and carers of girls starting Year 7 in 2009, 63 selected Parklands Girls' High School as their first preference, six placed it second and five placed it third. This means the school only fills 45 per cent of its places through first preferences, down from 48.6 per cent in 2008 and 64.2 per cent in 2007.

Because of the way schools are funded, this puts pressure on the school's budget. The school doesn't have enough money for staff or resources, making it very difficult to keep improving standards in the classroom. This will mean that girls at the school will not receive the same opportunity to achieve their potential as their peers who are attending other schools in the city.

Unless there is a large and immediate increase in the number of parents and carers choosing girls-only education for their daughter, this problem will only get worse.

The majority of girls who attend the school do so because it is their local neighbourhood school. Few girls travel across the city specifically to attend a single-sex girls' school. This suggests that there is limited demand across the city for girls-only education.

What are the advantages of this proposal?

This proposal will help Leeds City Council with its ambition to make sure that:

- all girls in the city will receive the same opportunities to succeed as their peers.
- we use education resources more effectively for the benefit of all children.
- all schools in Leeds will be popular and successful.
- all schools will be providing high quality education and learning environments.
- all schools will provide a safe and secure learning environment that will include children and young people of different cultures, ethnicity and genders.

What will happen if this proposal is accepted?

If the proposal to stop providing girls-only education is accepted, we will establish co-educational provision, that is a school or academy for girls *and* boys, to replace Parklands Girls' High School, and we will cease to provide a girls-only secondary school in Leeds.

How to comment on these proposals

This consultation runs from Thursday 7 January 2010 to Friday 5 March 2010. If you want the Leeds City Council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5 March 2010.

We are holding a series of public meeting in various locations across Leeds in order to capture responses to this proposal. These will be held at:

North west at Ralph Thoresby High School on Monday 11 January 2010 at 7pm;
East at Parklands Girls' School on Monday 18 January 2010 at 7pm;
West at Pudsey Civic Centre on Wednesday 20 January at 7pm;
South at the South Leeds Academy on Wednesday 27 January at 7pm;
City centre at the Civic Hall on Wednesday 27 January at 12noon and 7pm;
North east (outer) at Wetherby High School on Monday 1 February 2010 at 7pm;
Morley at Bruntcliffe High school on Thursday 4 February 2010 at 7pm;
North west at Lawnswood School on Monday 8 February 2010 at 7pm; and
North east at Allerton High on Tuesday 9 February 2010 at 7pm.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on the Education Leeds website:

www.educationleeds.co.uk/schoolorganisation

It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.

- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds, LS2 8DT.
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation

It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on Wednesday 7 April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5th March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council in April 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposal to stop providing girls-only secondary education in Leeds?

3. Have you found this booklet useful?

4. Have you found the consultation process useful?

5. Do you have any other comments or views?

Your personal details (if you would like your response can be formally acknowledged):

Name:

Address:

e-mail address:

Parent/Carer of present pupil(s)
Parent/Carer of primary school child
Other adult relative
Pupil
Governor

Member of staff
Local Resident
Elected Member
Community Representative
Other

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

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Originator: Stuart J.
Byrne/Sharon
Hughes

Tel: 0113 2145875

Report of the East North East Area Manager

Inner North East Area Committee

Date: 1st February 2010

Subject: Community Centres Report

Electoral Wards Affected:

**Chapel Allerton
Moortown
Roundhay**

Specific Implications For:

Equality and Diversity	<input type="checkbox"/>
Community Cohesion	<input checked="" type="checkbox"/>
Narrowing the Gap	<input checked="" type="checkbox"/>

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report outlines three strands of community centres work within Inner East Leeds which require consideration by the Area Committee. The report updates the Area Committee on the review of the Pricing & Letting Policy for Inner North East Leeds and seeks approval for implementation of the revised Discount Schedule.

Purpose Of This Report

1. The purpose of this report is to update the Area Committee on the review of the Pricing & Letting Policy for Inner North East Leeds and seeks approval for implementation of the revised Discount Schedule.

Background Information

2. Since 1st July 2006 the Area Management Teams have had responsibilities for the community centres vested with the Environment & Neighbourhoods Directorate. The centres in Inner North East Leeds are: Mandela Community Centre, Palace Community Centre, 53 Louis Street.
3. The Area Committee role in relation to the community centre portfolio include overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
4. Since the last report to the Inner North East Area Committee about Community Centres, three areas have arisen that require committee consideration. These are detailed below.

Main Issues

Pricings & Lettings Policy – Approval of Revised Discounts Schedule

5. In October 2004, the Council's Executive Board agreed a draft lettings and pricing policy for all community buildings which key objectives included:
 - Lettings arrangements and the prices charged for the use of the community centres should be transparent and be consistently applied across all centres;
 - Prices charged for the use of the facilities should make a significant contribution to the costs of overall service provision and there should be no hidden subsidies;
 - Lettings and pricing arrangements should encourage access to community facilities for everyone.
6. Following on from these themes, East North East Area Management conducted a consultation exercise between October and December 2008 within the Inner North East electoral wards. The primary focus of the consultation was to communicate the latest draft pricing schedule and to gain feedback from community centre stakeholders. The reviewed Pricing and Lettings Policy was widely accepted and it was agreed to implement the new policy and discounts schedule from October 2010.
7. However, during preparations to roll the new policy out, it became clear that it unfairly penalized many voluntary and community groups, with much larger bills than they had previously paid. Given this went against the aim to promote access to community facilities for everyone, it was agreed to put implementation on hold while an in depth review of the discounts schedule was undertaken.

8. This review has now taken place and a revised Discounts Schedule has been produced (Appendix A). It is felt that the new schedule now addresses the majority of concerns raised, while still meeting the aims of producing a fair, consistent and transparent Pricing & Letting Policy.
9. The Area Committee are therefore asked to consider and approve the revised Discounts Schedule, for implementation within those directly managed community centres that it is responsible for.

Implications For Council Policy And Governance

Any new community centre policy will become a policy of the Council. It will contribute to the transparency of use and the quality of the governance.

Legal And Resource Implications

There are no legal implications beyond those associated with a policy change.

Recommendations

The Area Committee are requested to note the contents of this report and consider and approve the revised discounts schedule for implementation.

Background Documents

The background documents used in this report were:

- A committee report from 13th June 2007 – “Community Centres – Development of Area Committee Charging Policy”
- A committee report from 24th October 2007 – “Community Centres – Pricing and Discounts Policy”.
- A committee report from 11th September 2008 – “Update on Community Centre Pricings and Lettings Policy Consultation”
- A committee report from 5th February 2009 “Community Centres Update Report”

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Room Band / Charges - Outer North East	Room Band / Charges - Inner North East	Room Band / Charges - Inner East
Band A -£25	Band A -£25	Band A -£25
Band B £18	Band B £18	Band B £18
Band C £12	Band C £12	Band C £12 (kitchen use is at Band C rate, only to be charged for food prep)
Band D £5 (only charge if kitchen booked for food prep)	Band D £5 (only charge if kitchen booked for food prep)	
Band E - negotiable	Band E - negotiable	

Categories	Main Group	Sub Group	North East Inner	Comments
Cat 1	Adult Learning / Educational Classes (inc. provision for under 19s) (inc. Colleges)	Colleges as per rates agreed corporately (£2.50 ph under 2000 hrs, percentage of running costs above 2000. Colleges this applies to - Leeds City College (ex T Danby, P Lane, C of Technology) and Joseph Priestley. Colleges are invoiced at academic year end.	£2.50 per room for all rooms. (This rate applies up to 2000hrs use) The charging year for colleges runs from Sept-Aug. Above 2000 hrs NST to calculate annual charge for college block bookings.	Charges worked out by NST and invoiced by Finance
		Schools - Core business delivery to 4-19yr during school hours 8.30 -16.00. This applies to projects involving young people in statutory education who are not in mainstream school, at risk of exclusion etc.	£2.50 per room for all rooms	
		WEA (Workers Education Association)	Suggest £2.50 per hour where WEA charge users, free use if they do not charge users.	
Cat 2	Centre Management Committees / User Groups	Applies to meetings to discuss building related issues held either by the centre management committee or groups who are based in or use the centre and call a meeting to discuss centre issues.	No charge Monday to Friday.	
			£5 per room per hour at weekends/council holidays.	
			6 Free Events per year. £5 per room per hour thereafter.	
Cat 3	Meetings of Community	i.e. Pubwatch, TARA, N'hood Watch, Community	No charge Monday to Friday	

	Benefit	Forums, crime reduction advice, fire safety advice, 'In Bloom', Friends of Groups, faith groups (not prayers), disability groups	£5 per room per hour for weekend/council holiday usage of rooms.	
		ADP (Area Delivery Plan) Priority events Groups which fall under this category will only be put forward by area management, lettings will not assess groups against this criteria, they will be advised by AMT	No charge	
Cat 4	Commercial use	General - sale of goods - including gold, jewellery, carpets clothing, auctions	Standard charges	
		TV Filming	£1000 per day	
		Public performance	£250 per half day (four hours)	
Cat 5	Council Departments or Statutory Agencies	Internal / inter-agency meetings, WYP Authority meetings (officer meetings)	Standard charges to be applied seven days per week. Use by the Area Management Team would be free of charge. Any meetings consulting or involving members of public to be charged at Cat 3 rates	
Cat 6	Lifestyle and leisure groups	Lifestyle and leisure groups - charged activity, income reinvested in service (no profit)	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	
		Lifestyle and leisure groups - charged activity income not reinvested (profit)	Standard charges seven days per week	
		Lifestyle and leisure - free activity	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	
Cat 7	Older Peoples Groups	Older Peoples' groups (60+) free activity	No Charge	
		Older Peoples' groups (60+), charged activity, income reinvested (no profit)	No charge Monday - Friday. £2.50 charges at weekends and Council Bank Holidays	

		Older Peoples' groups (60+), charged activity, income not reinvested (profit)	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	
Cat 8	Amateur Productions by community and voluntary organisations.	Performances	Performances charged at the hourly room rate.	Anything other than amateur productions would come under the commercial category
		Rehearsals	Rehearsals charged at 50% of the hourly room rate.	
		Set Building	No charge when building is already in use / caretaker on site. Otherwise group will have to pay caretakers charge.	
Cat 9	Private Functions	General functions e.g. conferences, seminars, presentations	Standard charges for room hire for other functions. Additional charges as appropriate based on costs of any extra services needed for the function – security, caretaking and cleaning.	
		Wedding Ceremony	Standard room rate seven days per week	
		Wedding Reception	The wedding reception falls under charges for parties	
		Birthday parties under 13 yrs	Children's Birthday parties (under 13) room rate only plus cost of cleaning	
		Parties up to 100 people	Parties of up to 100 people	
			Room rate + £100 cleaning	
		Parties up to 100 - 200 people	Parties 100-200 people £315	
			made up of:	
			£25 room rate x 5 hours	
			£100 cleaning and skip	
Parties up to 300 - 400 people	Parties 300 – 400 people £405			
	made up of			
	£25 room rate x 5 hours			
	£100 cleaning & skip			

			£9 x 4 stewards x 5 hours	
		Parties up to 500 - 600 people	Parties 500-600 people £495 made up of	
			£25 room rate x 5 hours	
			£100 cleaning & skip	
			£9 x 6 stewards x 5 hours	
Cat 10	Not for profit organisations (Changed from Charities)	Charities, Company Limited by Guarantee, unregistered groups, Industrial societies or co-operatives carrying out charitable fundraising events (jumble sales, charity auctions etc),	50% discount on standard charge seven days per week	
Cat 11	Young People	Young people – Under 19. Charged activities, income reinvested - Breakfast clubs, after school clubs, playschemes, playgroups, uniformed services (scouts, guides, St John's Ambulance)	No charge Monday - Friday. £2.50 charges at weekends and Council Bank Holidays	
		Young people – Under 19. Charged activities income not reinvested - Martial arts, Under 18 discos, Dancing classes	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	
		Young people – Under 19. free activities - e.g. Youth Service provision	No Charge	
Cat 12	Vulnerable Adults (Self Help and Support Groups)	Self - Help Alcoholics Anonymous, Narcotics Anonymous, Mental Health Support Groups, Disabled groups (blind, deaf, physically impaired, learning disabilities), Counselling	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	Most of these groups are unfunded, or rely on voluntary contributions from users and are run by volunteers who've experienced similar difficulties.
		Support Mental Health Support, Special Needs and Learning Disability Support, Physical disability Support		Most of these groups are unfunded, or rely on voluntary contributions from users and are either run by volunteers who've experienced similar difficulties or are supported by paid staff with minimal budgets

		Advice (free advice) CAB, debt counselling , any other free advice type session		Sessions are usually run with a combination of volunteers and paid staff.
Cat 13	Political Meetings	Councillors & MPs surgeries	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	We can charge them
		Political group meetings	Standard charges to be applied.	
		Town & Parish Councils		Can only charge for these if they have no buildings of their own to hold Parish or Town Council meetings. Rooms used for activities organised by them can be charged
		Area Committee meetings	No Charge	
Cat 14	Changing Rooms/shower facilities	Changing and shower facilities. Covers the use of community centres by sports teams where changing and shower facilities are attached to pitches and playing fields.	No charge if booked with sports hall, otherwise standard room rates apply.	
Cat 15	Existing Users and Usage			
Cat 16	Polling Station use	It is unconstitutional to charge a hire fee for polling centre use. The only charges that can be levied is for heating, lighting, caretaking (and for any damage that might be caused).	Relevant chargers apportioned in line with costs incurred	

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Report of the East North East Area Manager

North East (Inner) Area Committee

Date: 1 February 2010

Subject: Area Delivery Plan/Community Charter Update Report

<p>Electoral Wards Affected: Chapel Allerton Moortown Roundhay</p> <p><input type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

This report provides Members with information on progress against the 34 promises outlined in the Inner North East Community Charter and an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in December 2009. The report also provides a draft of the promises to be included in the 2010/2011 Community Charter for consideration.

Purpose of this report

1. This report provides Members with an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in December 2009. It also provides information on progress against the 34 promises outlined in the Inner North East Community Charter.
2. The report aims to highlight key achievements and provide an exception report for members to ensure that where satisfactory progress has not been made against the Community Charter promises remedial action is in place.

Background Information

3. The ADP for 2008/9 – 2010/11 has been developed following the headings contained within the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:
 - Culture
 - Stronger Communities
 - Enterprise and Economy
 - Transport
 - Environment
 - Health and Well-being
 - Thriving Neighbourhoods
 - Learning and Young People.
4. The Area Delivery Plan for 2008 -11 was approved by this Area Committee and a refreshed version of the plan was endorsed by the Area Committee on 16 March 2009.
5. Whilst the ADP remains the main focus of priorities and actions for the Inner North East partnerships, members agreed at the June meeting of the Inner North East Area Committee to the production of a 'community charter' which will offer a user friendly interpretation of the ADP.
6. The charter is now in place and 34 promises were identified to be delivered for the committee area.
7. The charter which was produced as a pilot for the City has been met with very positive feedback and is now being considered by other committees across the city. Early anecdotal evidence suggests that both partners and residents alike welcome the approach and the idea and that they are more informed on what is being done to address their concerns and priorities across the area.
8. Further work is being done currently with a sample audience of residents, community representatives and partners to evaluate the document through a short survey and the full results of this will be provided for the March Area Committee meeting and seek funding to produce a charter for 2010/11 if these results are positive.
9. Appendix 1 provides details of each of the promises contained within the charter and progress against each of these.

10. A 'traffic light' system has been adopted for the promises;
- Where there are issues relating to a promise they are flagged as amber to draw member's attention to them. Remedial action will be taken by the partnership/lead agency responsible for this action to bring the item back into the right time-scales for delivery.
 - Where there is a more significant risk of the promise not being delivered they are given a red flag status. If any actions reach this status there will be an action plan put in place to ensure that remedial action is taken and progress reported to the Area Committee.

Key Achievements

11. Appendix 1 provides members with full details of progress against each of the promises set out in the Charter; however attention should be drawn to key successes that have been achieved since the launch of the document in September 2009.
- Groups have been identified to take up occupancy in Palace Community Centre to fill all rooms
 - Improvements to Palace and Mandela Community Centres including repainting, new notice boards and equipment
 - Launch and distribution of the Community Charter
 - New In Bloom groups developing and being supported in Moortown and Oakwood
 - Over 100 people attended the Chapel Allerton Tree lights switch on event
 - Activities group and the school cluster groups working on a full programme of activities for young people and families for the whole year
 - Workshop sessions held and meetings to discuss the facilities and activities for young people in Chapeltown
 - Plans and projects in place to improve parks in all three wards
 - Allocation of all of the capital well being funding
 - Ongoing development of Oakwood beyond Town & District Centre improvements
 - There is a keen desire from residents in all wards to get more involved in projects and activities in their area with emerging groups in the King Alfred's estate in Moortown, Moortown Community Group, further development of the Impact residents network, Oakwood in Bloom and new chair person of the Friends of Roundhay Park. Work is ongoing by the Area Management Team to further support and develop this
 - A significant improvement in community relations has been evidenced in the Chapeltown area through the Gang Prevention Strategy and the local Advisory group. With work that has been undertaken being adopted in other parts of the City as good practice.
12. It is worthy of note that of the 34 promises progress has been made on 30 of these and remedial action planned for promises at risk of not being achieved.

Key Issues

13. The progress against all promises and the promises currently at risk can be found in appendix 1.
14. Promises currently at risk of not being delivered are:

Promise	Risk	Remedial Action
<p>6: Develop Mandela Centre into a hub providing a variety of activities for young people overseen by its own youth management group.</p>	<p>Lack of engagement from young people with the development of the young people's steering group. Lack of partnership working across the statutory and VCFS groups in the area to enable the facilities to develop.</p>	<p>Work ongoing to review reasons for lack of engagement and events planned to enable recruitment of young people into group. A Chapeltown facilities group has now been established to work in partnership to consider how to develop facilities in the Chapeltown area including Mandela, Palace and Prince Phillip Centres. Funding has also been identified to facilitate a feasibility study and produce an 'on the shelf' funding bid if appropriate to take forward to any relevant capital funding pots as they become available.</p>
<p>10: Deliver community clean-ups through the year with the involvement of local residents groups</p>	<p>Inconsistency with levels of involvement of residents groups in some communities.</p>	<p>Clean ups will still take place through operation champion and other initiatives through the year. Work is ongoing to involve local tenants and schools in clean up activities. Environmental action teams are being engaged to support clean ups and facilitate a street projects being planned</p>
<p>15: Create new local enterprises and jobs through the Chapeltown Biz Centre</p>	<p>Due to the economic climate this may not be achieved with many existing businesses not being able to sustain themselves and high</p>	<p>Meetings to take place with the Biz centre and through the Jobs Enterprises and Training Partnership (JET) actions and projects will be developed. Discussions</p>

	unemployment levels	with Jobs and Skills planned to consider this promise and action to achieve it.
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15. Work is ongoing to identify projects that may be commissioned through well being funds to ensure that all themes have projects and funds are committed in full for the end of the financial period. A more proactive approach will be adopted by the Area Management team for the coming year to ensure that projects and funding is identified at an early stage.
16. A meeting has taken place with partners to consider a youth action plan for the Chapeltown area on 11th January. The workshop session provided partners and community organisations with an update on the Gang Prevention Strategy and provided an opportunity to consider where the gaps in provision for the area were relating to young people. Consideration was given to both training and education as well as diversionary and out of school activities. The results and feedback from the workshop is currently being reviewed and an action plan being drafted which will be fed back at a further meeting in April 2010.

Priority Neighbourhoods Update

17. Neighbourhood Manager commenced in post on 30th November 2009 the focus over the coming months will be the exit strategy for the Impact area following the end of the Safer Stronger Communities Funding (SSCF) and how the Impact partnership develops and functions following on from this.
18. A detailed update of the work that has been undertaken in the Chapeltown and Beckhill/Miles Hill priority Neighbourhoods can be found at appendix 2.
19. Significant work has been undertaken by the Neighbourhood Manager to establish strong links with the key partners and stakeholders in both priority neighbourhoods and begin to focus on producing a Neighbourhood Improvement Plan for each of the neighbourhoods. Copies of the draft action plan for the Chapeltown and Beckhill/Miles Hill Neighbourhoods is provided as appendix 3 to this report.
20. Statistical data is currently being looked at for the Brackenwoods Estate to consider a smaller action plan to address issues which these may show.

Work Programme For The Next Reporting Period

21. During the coming period there are key projects that the Area Management Team will focus work around to ensure delivery against the Community Charter promises and to deliver actions in the Area Delivery Plan.
22. The launch of the preventative tasking pilot will be taking place and work to embed the process will be a priority piece of work in the Chapeltown Area. Early preparation meetings with partners have been held and it is felt that this key piece of work will further support the work that is ongoing around the Safeguarding agenda. The Crime and Grime tasking is now seen as effective partnership working to address issues and resolve problems and the preventative tasking will work on a similar basis but look at the broader issues and agendas in the community.

23. Work will be undertaken by the team around the new joint service centre in Chapeltown including consultation on the greenspace to the rear of the centre and the development of this site, community artwork for the building and the naming of the building.
24. The launch of the 'Oakwood in Bloom' including the support and development of this potential group in the area.
25. The Oakwood clock area developments including proposed plans for environmental improvements to the area, the restoration of the clock and additional public realm works in the surrounding area.
26. The Neighbourhood Manager commenced in post on 30th November and will be focussing on the exit strategy for Impact over the coming 3 months due to the end of the Safer, Stronger Communities Funding (SSCF) and the future development of the group following this. In addition the Neighbourhood Improvement Plan will be reviewed and refreshed to enable the focus of work for the group to be agreed for the coming year.
27. The Neighbourhood Manager will also support the further development of the Beckhill Implementation Group (BIG) and seek to address some of the inequalities that face the BIG priority area through partnership plans.
28. Monthly ward member meetings will continue to be held to provide updates for members on ward based projects which link in to the charter promises and highlight issues.

Charter Promises for 2010/2011

29. Work is currently ongoing with the various partnerships and officers across the Inner North East to refresh the Area Delivery Plan and actions within this for 2010/11.
30. Work has been ongoing to review the priorities to the Inner North East Area through a variety of methods. Information from the residents survey, the Neighbourhood Vitality Index, feedback from residents at Community Engagement Events and doorstep perceptions surveys in priority areas have been reviewed to shape the potential priorities and promises for the 2010/2011 community charter.
31. Work is currently ongoing to seek feedback on the current community charter through a survey which will be completed by a sample audience of residents, community groups and partners across the area. Evaluation of these results will be provided to the March Area Committee for consideration and subsequent decision on the production of a charter for 2010/11.
32. Discussions have also been taking place with various partners and community organisation in relation to the charter and priorities for the coming financial year.
33. Some of the promises from the current charter are suggested to remain in the new charter as they remain a priority for our communities. These include the continuation of support of burglary reduction initiative and the delivery of community clean ups throughout the year.
34. A priority of the local community remains high in relation to facilities and parks and open spaces and schemes that commenced in 2009 will be continuing through to

2010 so these will also remain in the charter with an update of the sites to be focussed on.

35. New promises suggested for the coming year include delivery of 3 clean ups per year around shopping parades in the area as part of the Litter Free Leeds initiative, in addition to the normal cleansing schedules.
36. A draft of the promises for 2010/11 can be found at appendix 3 for member's consideration and comment. Work is still ongoing with partners to discuss the priorities and actions that will be undertaken to address these and a final draft of the charter promises for 2010/11 will be presented to the March Area Committee for approval, subject to the evaluation of the current charter.

Recommendations

37. The Area Committee is asked to note the contents of this report and:
 - a. Comment on the progress made against the current Community Charter promises and remedial action planned for those promises at risk of not being achieved
 - b. Note the intention to report on the evaluation at the charter for the March Area Committee
 - c. Comment on the draft promises for the 2010/11 Community Charter for use in consultation with residents at the spring community engagement events.

Background Papers

Area Committee Roles and Functions 2009/10

Appendices:

- Appendix 1 – Progress on the Community Charter Promises
- Appendix 2 – Priority Neighbourhoods Update
- Appendix 3 – Draft 201/11 Charter Promises

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Inner North East Progress against the 34 Community Charter Promises		
Promise	Progress against action	Concerns to highlight/traffic light
Theme: Things to do		
1. Provide local activities for young people, particularly in school holidays.	A varied menu of activities is being developed and a new sports and arts development group has been set up to focus on providing a range of activities across the full year. Meetings have taken place and a programme of activities will be provided for the March Area Committee.	
2. Modernise facilities at Mandela and Palace Community Centres so that they are better used by the community.	Work ongoing to improve the flooring to the entrance of Mandela. Groups identified to fill rooms in Palace and all internal painting now undertaken. Funding has now been identified and progresses for the heating improvements to the top floor of the Palace Community Centre and security at both centres looked at.	The young people's steering group is not being well attended and work in ongoing to address this and try to identify a core group to work with by WYYWA (the project).
3. Develop plans to improve pitches and facilities at King Alfred's fields so that they are better used by the community for sports and leisure activity.	Funding is in place for the development of Gaelic football pitches on the site and work is ongoing to identify additional funding sources to secure a MUGA and football pitches on the site. Consultation to be completed with residents in relation to the site and future developments.	
4. Renovate children's play areas and make better use of public open spaces including at Meanwood Park, Roundhay Park and The Bumps (Roundhay).	Roundhay, The Bumps: consultation has now been completed and final plans are being drawn up. Work on site has now started after being delayed slightly due to the bad weather conditions and snow. Roundhay Park: Work is being progressed to develop an older children's play area. Investigations into refurbishments to the tennis	

	<p>courts in Roundhay are ongoing. Meetings are also being undertaken with the Friends of Roundhay Park to develop ideas.</p> <p>Meanwood Park: consultation is now complete and final plans being drawn up. Work is anticipated to start early in the new year on site.</p> <p>Potternewton Park: playbuilder funding was secured to improve the play equipment in the park. Work is ongoing to complete the project.</p> <p>Chapelton Road: consultation is to commence with residents regarding the land to the rear of the new Joint Service Centre shortly. This is being linked up with consultation on community art for the area and the naming of the centre.</p>	
5. Increase community access to school facilities out of school times.	<p>Work is ongoing to ensure that a coordinated programme of additional activities is provided across the area out of school times through the cluster leadership team meetings.</p> <p>An outline bid is being drafted to look at the use of the land on Leopold Street which is now under the management of the Chess Cluster.</p> <p>The Networks and Chess Clusters are further developing a programme of activities to broaden access to facilities for the wider community.</p>	
6. Develop the Mandela centre into a hub providing a variety of activities for young people - overseen by its own youth management group.	<p>West Yorkshire Youth Work Association – The Project (WYYWA) have been commissioned to develop the young people’s steering group and provide support to them. An activities group has been set up to look at activities for the whole of the Inner North East and will input into the development of the centre and activities provided from there. Meetings to discuss the linkages between the various facilities including Palace and Prince Phillip Centre are ongoing.</p>	<p>There is a risk currently of delivery of this due to the under attendance of young people to the steering group. However through the North East activities group the variety of activities will be achieved.</p>

	Activities run from the centre are to be showcased on an open day with taster sessions and some consultation with young people on what they would like to see developed in the area as well as recruitment to the young people's steering group will be done at this event.	
Theme: Clean & Green		
7. Make improvements to existing allotments (e.g. providing fencing at Stonegate Road Allotment site) and deliver schemes to encourage more people to grow their own food.	Funding has been approved for security fencing to Stonegate Rd Allotments and a bid is currently being considered to extend the number of plots to the allotment site at Roundhay. Work is ongoing to investigate the feasibility of allotment sites in Chapel Allerton on unused garage sites, as well as a suggestion for plots as part of the plans for the land on Leopold Street. Meetings are to take place to further discuss a new project in Chapeltown to better utilise front garden spaces for growing projects.	Planning permission to original design spec was not agreed, amendments to the specification has now been considered and resubmitted. Shortfall in funding to be provided through ward members funds.
8. Tackle green areas of neglect and get them tidied up for the community to enjoy.	Probation service continue to address locations through the Community Payback scheme with great success. In addition through the tasking meetings potential locations of concern continue to be raised and addressed. Throughout the year 6 weekly operation champion days are held and the aim for the year of delivering 8 is on target.	
9. Take enforcement action against those known to be flytipping and people who always leave their gardens untidy.	Operation champion action days are planned to tackle this issue and are scheduled to be held every 6 weeks across the area. Letters are issued by the wardens either before or during the action days to households with untidy gardens asking them to be tidied up. If this is not done further action is taken through enforcement.	

10. Deliver community clean-ups through the year with the involvement of local resident groups.	Events have taken place in the Beckhills, Chapeltown, Farmhills and other locations to hold events are currently being identified.	There is currently a lack of involvement in some parts of the area but this issue is being tackled through involvement of local tenants groups and also local schools.
11. Provide support and funding to help those residents wishing to improve their local environment through “in bloom” and “friends of” groups.	<p>Work is ongoing to develop an Oakwood in Bloom group with the first meeting held on 19th November.</p> <p>Funding was provided to Moortown Community Group for them to develop and In Blooms group which is progressing with bulb planting already underway.</p> <p>Meetings are ongoing with Friends of Roundhay Park to identify what support may be provided to them to develop further.</p> <p>Public Realm work to improve the appearance of the Chapeltown Road area is ongoing through the THI project and funding from section 106 from the new joint service centre. New planters and litters bins are to be installed in Chapel Allerton also.</p>	
12. Promote recycling and anti-litter campaigns through community events and in schools.	Investigations currently ongoing to identify suitable locations for recycling centres in Beckhills which will also include increased education and awareness in the local community.	
Theme: The Local Economy		
13. Make improvements to the centre of Chapeltown by restoring historical	A paper recommending a common THI grant rate of 80% (increased from the previous anticipated	No candidates came forward for the Construction Diploma with Heritage Skills

<p>features of buildings, improving accessibility and encouraging business investment.</p>	<p>rate of 65%) for repairs and for architectural restoration works has been submitted to the THI monitor for approval. Once confirmation from the monitor has been received the new grant rate will be advertised and eligible property owners will be advised.</p> <p>Proposals for the Chapeltown Enterprise Infrastructure Fund (CEIF) have been short-listed, a further meeting will be held on 14th December to determine applications.</p> <p>The November LEGI Board, again deferred a decision on the THI application for match funding. A decision is now anticipated in January.</p> <p>Unity Housing Association have instructed Bauman Lyons to develop a shopfront scheme for 105 and 113-117 Chapeltown Road (East Street Arts and Unity's Offices) to develop a scheme for a traditional shopfront.</p> <p>A brief is being prepared for SDA to reinstate railings and gate piers to the Chapeltown Road frontage of Norma Hutchinson Park.</p> <p>Shop keepers have been consulted about repainting bollards along Chapeltown Road, no comments were received and the Probation Team have now been advised to proceed with the works.</p> <p>Consultation workshops are underway to inform the design of the Chapeltown Waymarker Public Art feature. Three designs are to be produced and an exhibition is to be held in Union 105 (East Street Arts) in January 2010 for people to vote on the preferred design.</p>	<p>(NVQ Level 1). Two new dates of 4th and 11th January have been identified and Leeds College of Building are to be proactive in advertising and promoting the scheme.</p>
<p>14. Make local shopping centres more attractive by putting up festive and</p>	<p>Festive lights have been installed on Street Lane, Chapeltown Road and treelights erected in</p>	

<p>Christmas lights and keeping streets clean and safe.</p>	<p>Chapel Allerton Centre.</p> <p>In 2010 additional festive lights will installed across all three wards following the installation of new strengthened lamp columns. Work is ongoing to secure sponsorship and additional funding to further extend the programme and provide enhancement to the public realm.</p>	
<p>15. Create new local enterprises and jobs through the Chapeltown Biz Centre.</p>	<p>Meetings to take place with the centre to identify projects and initiatives that may be supported. In addition actions will be delivered through the JET partnership.</p> <p>4 new jobs have been created through the future jobs fund for working with young people and will be for the Chapeltown area.</p>	<p>Due to the current economic climate this promise is at risk. Work is ongoing to identify partners to support the delivery of this action and updates will be provided for members.</p>
<p>Theme: Learning For All</p>		
<p>16. Create links between businesses and schools to help our young people get the jobs they want.</p>	<p>Leeds Ahead have been commissioned to deliver World of Work days in three local schools and these will be delivered over the winter and spring terms.</p>	
<p>17. Provide out of school activity that supports homework and extra curricular learning.</p>	<p>Sessions are currently delivered at Mandela and Palace for homework clubs. Additional provision being considered through the cluster leadership groups and planning in preparation for additional activities funding.</p>	
<p>18. Provide learning opportunities for all residents from local community buildings.</p>	<p>New occupants looking to be based in Palace community centre are keen to start running adult learning sessions from the building, particularly during the day and work is ongoing to support this, looking at possible links in with Neighbourhood Learning.</p>	

Theme: Safe Neighbourhoods		
19. Provide support for local Neighbourhood Watch schemes and help for anyone wishing to set up a new one.	Update required to be obtained from DSCP & ENE homes	
20. Take action to tackle under age drinking by working with licensed premises to reduce sales to young people.	Scheme launched in July 2009 with a press release on 17th September 2009. During Sept/Oct a programme of test purchase operations took place and a perceptions letter has been issued to residents. An evaluation of the scheme will be provided to the committee in due course. Work is ongoing with test purchase operations to both on and off licensed premises.	
21. Invest in physical measures to help reduce crime such as improved lighting and alleygating schemes.	An alleygating programme in continuing with sites currently being considered funded through well being.	
22. Deliver burglary reduction schemes through the Neighbourhood Policing Teams such as providing property marking kits and trembler alarms for residents.	Trembler alarms and Smartwater kits have been funded through well being and are currently being offered to residents in vulnerable properties across the area through the Neighbourhood Policing Teams.	
23. Tackle local crime and ASB priorities identified in public Police and Communities Together (PACT) meetings which will be held every 4 weeks.	Operation Champion in Chapeltown planned to take place during November to provide reassurance against for residents in relation to ASB.	
24. Work together to safeguard local children and vulnerable adults.	Chapeltown preventative tasking to be launched on 24 th Nov which seeks to support the CAF and integration panels in the area by providing support to front line staff and highlighting issues at a much earlier stage.	

Theme: Community Life		
25. Provide support to community-led events across the area such as school fairs, church galas and fun-days by awarding small grants, helping with publicity and making sure local services attend where appropriate.	Through the community engagement strategy support is provided to various events across the area. Additional publicity is now provided through the events planner in the charter document and an events calendar is shared with partners and community groups across the area. Work is ongoing to develop a new community engagement strategy for the area to be submitted to the February Area Committee.	
26. Deliver at least three events in each ward over the year so that people can be more involved in making decisions about the area they live in, get to meet local services and influence what is in next year's charter.	Events were held in October in Hillcrest and Allerton Grange which provided residents with an opportunity to get involved and shape priorities for the area. Dates are scheduled for events during the spring to continue the cycle. A volunteer thank you event was held in December to acknowledge the added value and input that volunteering provides in the area an opportunity to be acknowledged for the good work that is provided in the area the feedback was very positive and over 70 local groups and organisations attended the evening. Work is ongoing to plan events for the Spring cycle, brining in the Year of the Volunteer and using the opportunity to promote the work of voluntary organisations in the area as well as consulting on the promises and actions for the coming year.	
27. Work with residents on improvement plans for the Beckhills, Chapeltown and Moor Allerton neighbourhoods.	Action plans have been reviewed and updated for all 3 priority neighbourhoods. An engagement plan to ensure more resident involvement is being developed. Partnership meetings for the areas are ongoing with positive attendance and input from partners. Further	

	intensive work will be delivered through the Neighbourhood Manager.	
28. Provide support to local community and voluntary groups delivering services and activities for residents in the area through our local budget and use of Proceeds of Crime Act monies.	This is ongoing with recent applications being supported from Moor Allerton Elderly Care, Friends of Highwoods, APNA youth club, People in Action and Friends of PHAB. This financial year so far £6215 has been awarded through POCA and £7186 in small grants to groups in the Inner North East to deliver projects for the local community.	
Theme: Healthy Living		
29. Organise events in community venues to provide residents with information and activities that encourage healthier lifestyles.	Through the Beckhill's Improvement Group a number of sloppy slipper exchanges and winter warmth events have taken place. As well as healthy living events for young people with learning difficulties. The activities group is working to develop a full programme of activities to be delivered in various locations across the area during every school holiday throughout the year ranging from sporting and arts activities to music and dance.	
30. Improve sports and leisure facilities at Scott Hall Leisure Centre, local playing fields and parks to increase opportunities for physical activities.	Gym and changing room facilities at Scott Hall are undergoing a £500,000 improvement over the next couple of months. This is a key time to make sure usage is then increased and area management will investigate what assistance can be given. Improvements are being sought at King Alfred's fields to provide sports pitches and Gaelic football. Investigations are also taking place into the installation of adult outdoor exercise equipment in Meanwood park, which if successful could be	

	<p>rolled out across the area subject to funding. Work is ongoing to provide further improvements to the Mandela Centre sports facilities including additional sports equipment and new lockers in the changing rooms.</p>	
<p>31. Organise activities that bring older people together, happy, active and independent.</p>	<p>Meeting with local neighbourhood networks to be set up to look at possible projects to ensure the delivery of this promise.</p>	

Theme: Getting Around

32. Help local schemes that encourage greater use of bicycles and walking; for example the Walking Bus initiative in schools.	Investigations to look at the link with the new cycle track, with meetings to be arranged with the local cycling officer to progress. And work with extended schools and Meanwood Urban Valley Farm to support and further develop a bicycle recycling scheme social enterprise.	
33. Prioritise dangerous roads for action such as traffic calming measures or maintenance / repair.	Additional white lines and dropped kerbs to be installed on the King Alfred's Estate following residents consultation.	No specific action taken to address this issue by AMT needs consideration.
34. Increase the number of grit bins available in our streets for residents.	Sites for additional grit bins have been identified across the area following consultation with ward member and orders raised. Following from a residents meeting request bins have now been installed on the King Alfred's Estate (Moortown) which were part funded through ENE Homes.	

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Beckhills and Miles Hill Priority Neighbourhood

Met with the Beckhill Implementation Group (BIG) partners meeting in December and agreed with them to develop an action plan for the next twelve months along with permission to complete this action plan with proposed outcomes for agreement at the next BIG meeting (provisional programme attached). The work areas covered in this report will consist of Education, Employment and Worklessness, Community Communications and Engagement, Health and Wellbeing, Youth Activities and Crime and Grime Issues.

Projects and progress will be outlined below.

Education, Employment and Worklessness

- Agreement was reached at the BIG meeting to schedule in more multi agency outreach operations to better signpost residents to support agencies and programmes linked to those run by the JET Partnership (BEST, Job Centre Plus etc)
- Identify agencies and locations to inform people about the support, education, training and employment advice available to them in the neighbourhood arranged through the BIG group.

Improve Communications and Engagement

- Have requested information about current groups in the area, where people meet, how many, who works with them etc for the next BIG meeting to give a starting point.
- Have repeated the above exercise with forms of communication such as newsletters that are delivered through doors on the estate by different agencies and started discussions about trying to make these as multi agency and multi faceted as possible.
- Have held discussions with the NPT team and the BIG group to examine opportunities for a partnership 'Confidence Mapping' exercise to complete a detailed engagement with residents, identify issues affecting them and improvements they would like to see take place in their estate and use it to inform the NIP.

Health and Wellbeing Activities

- Have linked in with NHS Leeds who have an action plan for this area and who will be carrying out a workshop at the February BIG meeting to develop their actions and to involve partners in its delivery.

Youth Activities

- Have invited Youth Services to the next BIG meeting to introduce themselves as there has been a significant change in staff.
- Have identified the empty community facility in the Beckhills and have invited and encouraged a number of youth providers and others to register an interest in using this facility. Once confirmation of the timescale for ensuring essential health and safety works are completed a meeting will be arranged to coordinate activity here and hopefully develop a management committee for this area.

Crime and Grime Issues

- Operation Champion will be focussed on the Beckhill and Miles Hill estate on Jan 20th 2010 targetting ASB perpetrators and providing high visibility reassurance to victims and residents on the estate. Partnership will be providing cover between 11am and 7pm agencies agreed to work include : Police, ENEHL, ASBU, Safer Leeds, Childrens Centre and still to confirm include, Youth Services, Probation, Environmental Enforcement and West Yorkshire Probation Service.
- Have commenced partnership and elected member consultation regarding a gating project to help tackle the crime and asb issues which are exacerbated by the very large number of secluded ginnels which provide numerous escape routes for perpetrators and make effective policing and other enforcement difficult.
- Through the BIG meeting have started working with Waste Management who have identified four sites on the estate for hard standing recycling centres which could be impactful at reducing rubbish build up.
- Have called a meeting of environmental partners to examine the overall environmental strategy for the estate and to examine how the partnership can best make a visible contribution to the neighbourhood. This is to take place on Friday 15th January 2010.
- Have worked on the COPS audit undertaken by Safer Leeds and on the AMT audit and have mapped out the major issues affecting the neighbourhood for discussion at the above meeting.

Miscellaneous

In addition to the above strong links have been established between the LCC Regeneration Action Plan for the area.

Chapelton Priority Neighbourhood

Because there has not yet been an IMPaCT meeting the work in this area to date has been project specific related. There is however an special time limited working group coming together on 14th January 2010 to examine the issues in the area and help steer the development of a NIP, to examine how the group can continue after March 2010 and the end of the SSCF funding stream and what role that group can have. These will then be used to feed into discussion taking place in the other priority neighbourhoods in the ENE AMT area. Projects undertaken to date are listed below:

Chapelton Shop Front Revival Funding

Work has been undertaken with LCC Regeneration Team and local elected members to look for innovative methods to improve the empty shop frontages along Chapelton Road. This is likely to involve working with local communities and artists to design improvements to shutters and poorly maintained walls in a number of shops in conjunction with Community Payback Activity to re-paint the street furniture along the road.

Derelict Land / Properties on Chapelton Road

Work has started with the LCC Planning Compliance Team to look at taking enforcement action where possible on two of the major sites along this major arterial route. This is likely to involve the serving of Section 215 Notices under the Town and Country Planning Act and Section 79 and Planning Compliance notices to force owners to complete improvements to their property.

Chapelton Facilities Meeting

An initial meeting to examine Youth Provision and facilities in the area took place in December 2009 and this has started to develop into initial examinations of a feasibility study examining the current community building and youth provision in the area and the effectiveness and suitability for purpose of them. From this it is hoped that work and planning can commence to develop and 'off the shelf' funding bid to help develop a youth HUB in the Chapelton area.

Chapelton Youth Action Plan Meeting

Helped plan, run and take part in the initial meeting of local agencies and groups working in the area delivering youth and / or education, employment training etc in the Chapelton area. The session took place on 12th January 2010 and involved partners examining the gaps in provision, the groups working in the area and what ideas, opportunities and issues there would be in taking this forward. These notes are still being put together but it is anticipated that this will form an action plan for the area.

DEEN Group Steering Panel

Have attended an initial meeting of this group to help guide the development of the Street Mentors Project due to start later this year.

IMPACT

Have helped prepare a special meeting of the IMPACT meeting to discuss the future of the group, what their new role can be and how to take this forward. In addition it is hoped that this meeting will help identify issues that are particularly affecting the Chapelton area and help develop the NIP for the area.

Chapelton Gangs Prevention Meeting

Have attended the December meeting of this group and will be looking to take this forward and developing strong links to the work undertaken in the Chapelton Youth Action Plan meeting outlined above to help reduce the numbers of socially excluded young people in Chapelton by including in positive activities.

PREVENT Locality Training Project

Along with the Area Management Officer have met with partners from across the city within LCC to help plan the locality training project in Chapelton. This will be funded by PREVENT and consist of new staff members to the area receiving information about the area and the opportunity to understand what groups and partners do (such as the role of the AMT, what community groups operate in the area etc) along with information about the area (demographics, crime levels etc) and where are the places of worship. It is

hoped to deliver this type of training alongside information provision about the different religions in the area, provide staff the opportunity to meet different community representatives and see the area . The intention is that this will then help develop an increased quality of service and remove some of the issues around staff turnover.

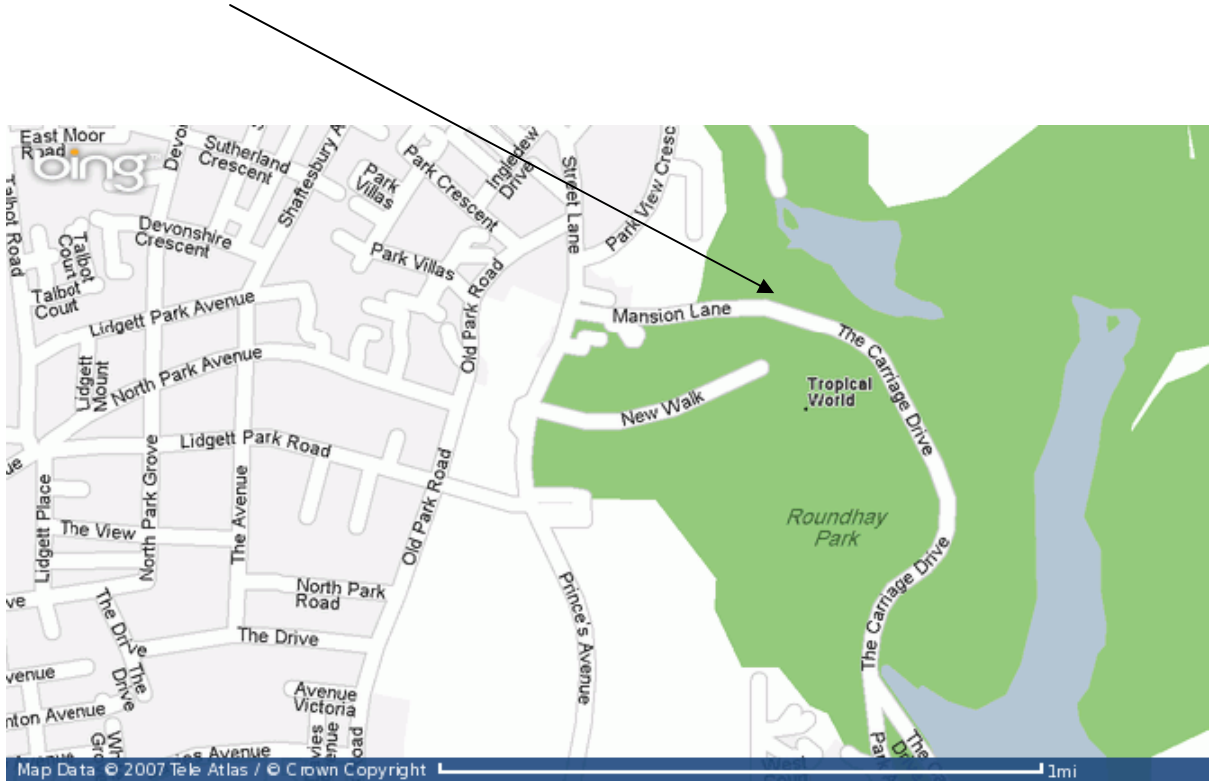
Health and Wellbeing

Have been invited to attend the new Health and Wellbeing group for Chapeltown with the next meeting to take place on 8th February 2010. This will help develop links between this group, the NIP and eventually the ADP for this area. Have also attended the Infant Mortality Group for Chapeltown and again hope to develop links between this group and the NIP and develop actions which can help in this area.

Promise
Theme: Things to do
1. Provide local activities for young people, particularly in school holidays.
2. Modernise facilities at Mandela and Palace Community Centres so that they are better used by the community.
3. Develop plans to improve pitches and facilities at King Alfred's fields so that they are better used by the community for sports and leisure activity.
4. Renovate children's play areas and make better use of public open spaces including the completion of improvements to Meanwood Park, Roundhay Park and The Bumps (Roundhay) and a new community park in Chapeltown
5. Increase community access to school facilities out of school times.
6. Deliver an improved menu of activities for young people making better use of facilities in the area.
Theme: Clean & Green
7. Make improvements to existing allotments including supporting the extension of Roundhay Allotments site and developing new sites on unused pieces of land,
8. Tackle green areas of neglect and get them tidied up for the community to enjoy.
9. Take enforcement action against those known to be fly tipping and people who always leave their gardens untidy.
10. Deliver community clean-ups through the year with the involvement of local resident groups and deliver 3 Litter Free Leeds activities days around local shopping parades.
11. Provide support and funding to help those residents wishing to improve their local environment through "in bloom" and "friends of" groups, including help for new groups to become established.
12. Promote recycling and anti-litter campaigns through community events and in schools.
Theme: The Local Economy
13. Make further improvements to the centre of Chapeltown by restoring historical features of buildings, improving accessibility and encouraging business investment.
14. Make local shopping centres more attractive by putting up festive and Christmas lights and keeping streets clean and safe.
15. Create local business and job opportunities through the Chapeltown Biz Centre and other local organisations.
16. Make further improvements to the public realm in Chapel Allerton and Oakwood centre in partnership with local businesses to attract shoppers and improve the local economy.
Theme: Learning For All
17. Create links between businesses and schools to help our young people get the jobs they want.
18. Provide out of school activity that supports homework and extra curricular learning.
19. Provide learning opportunities for all residents from local community buildings.
Theme: Safe Neighbourhoods
20. Provide support for local Neighbourhood Watch schemes and help for anyone wishing to set up a new one.
21. Take action to tackle under age drinking by working with licensed premises to reduce sales to young people.

22. Invest in physical measures to help reduce crime such as improved lighting and alley gating schemes.
23. Deliver burglary reduction schemes through the Neighbourhood Policing Teams such as providing property marking kits and trembler alarms for residents.
24. Tackle local crime and ASB priorities identified in public Police and Communities Together (PACT) meetings which will be held every 4 weeks.
25. Work together to safeguard local children and vulnerable adults.
Theme: Community Life
26. Provide support to community-led events across the area such as school fairs, church galas and fun-days by awarding small grants, helping with publicity and making sure local services attend where appropriate.
27. Deliver at least three events in each ward over the year so that people can be more involved in making decisions about the area they live in, get to meet local services and influence what is in next year's charter.
28. Work with residents on improvement plans for the Beckhills, Chapelton and Moor Allerton neighbourhoods.
29. Provide support to local community and voluntary groups delivering services and activities for residents in the area through our local budget and use of Proceeds of Crime Act monies.
30. Improve the relationship between residents and frontline staff to build greater trust and influence how services are delivered.
Theme: Healthy Living
31. Organise events in community venues to provide residents with information and activities that encourage healthier lifestyles.
32. Improve sports and leisure facilities at Scott Hall Leisure Centre, local playing fields and parks to increase opportunities for physical activities.
33. Organise activities that bring older people together, happy, active and independent.
34. Deliver schemes to encourage more people to grow their own food.
Theme: Getting Around
35. Help local schemes that encourage greater use of bicycles and walking; for example the Walking Bus initiative in schools.
36. Prioritise dangerous roads for action such as traffic calming measures or maintenance / repair.
37. Increase the number of grit bins available in our streets for residents.
38. Develop Cycling initiatives in the area

Roundhay Mansion, Mansion Lane, Leeds, LS8



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